

Minutes

Kennedy City Council Meeting
June 12, 2017

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:00 P.M. Council members present included Jon Pietruszewski and Cindy Urbaniak. Council members Kevin Hanson and Matt Casper were absent. City employees Mary Cooney and Kevin Balstad were also present. Members of the public in attendance included Wayne and Carol Grazadzieleski.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: J. Pietruszewski made a motion to approve the May 8, 2017, monthly council meeting minutes as presented. C. Urbaniak seconded. All in favor and the motion carried.

PUBLIC FORUM: Wayne and Carol Grazadzieleski were present to discuss their interest in moving a trailer home to Kennedy and also building a storage shed on the same property. The two properties being looked at included: Lots Ten (10) through Eleven (11) and Twelve (12) Block 1, Kiene Addition to the City of Kennedy; and, Parcel No. 360034600. Council was unanimous in restricting trailer homes to the Parcel No. 360034600 area of town. However, T. Truedson did volunteer to canvas home owners in the Kiene Addition area regarding allowing trailer homes in their neighborhood.

CLERK'S REPORT: Clerk's projects in May 2017 included: the Minnesota's Dept. of Health 2016 Consumer Confidence Report for the City of Kennedy Drinking Water reply, posting and notice of distribution; start preparing for the city's audit; submit water tower insurance claim; license new fire department pumper truck; file Resolution Authorizing Cancellation Of Special Assessment Of Unpaid Code Enforcement Fees To The Kittson County Auditor; deliver to city attorney Order to Repair or Remove Hazardous Conditions for 308 4th Street West; May issue of *Kennedy Klips*; input water meter readings; utility billing; utility disconnection notices; continued work on USTI; and, prepared April, 2017 minutes and May 8, 2017, council packet. The clerk also used one week of vacation in May.

Clerk requested council's approval to order the 2017 budgeted office window. Council approved without objection.

J. Pietruszewski made a motion to accept the Clerk's Report as presented. M. Casper seconded. All in favor and the motion carried.

TREASURER'S REPORT: Monthly payables were completed including twice monthly city employee payroll, twice monthly PERA payments, and, MN and federal monthly payroll withholding payments. The City's monthly financial report was presented, including Checks Issued in May, 2017; the 6/12/2017 Council Approval Report (formerly known as Unpaid Bills Detail); 6/12/2017 Cash Balance Sheet; 05/29/2017 Bank Statements; and, the June 8, 2017, Open Invoices report. Large receivables during the month of May 2017 included the \$10,000 Kittson Central School District ball field lease payment. Large payables due in the month of June 2017 included \$20,396.27 for Johnson Jet-line sewer scoping and cleaning.

C Urbaniak made a motion to accept the Treasurer's Report as presented, and to pay the bills, as presented, totaling \$28,823.17. J. Pietruszewski seconded. All in favor and the motion carried. Treasurer will hold Johnson Jet-line check (included in the total) until the sewer scoping report is received by the city. TrueNorth's invoices will not be processed until T. Truedson speaks with their service department and are not included in the approved total.

MAINTENANCE REPORT: K. Balstad's written maintenance report was reviewed.

Balstad requested the implementation of summer hours for the maintenance department as follows: Mon-Thu 7:00 a.m. - 4:30 p.m. and Fri 8:00 a.m. - 12:00 noon. Council agreed without objection.

J. Pietruszewski made a motion to scope J. Turns sewer line in the area where the clog/backup repeatedly happens. T. Truedson seconded. All in favor and the motion carried.

Clerk reported citizen requests for some "Children at Play" signs to be posted in the appropriate areas around town. Council directed clerk to order the signs and maintenance to post.

Balstad was directed to order the backflow valve for the hydrant where bulk water is dispensed.

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J. Pietruszewski made a motion to accept the Maintenance Report as presented. C. Urbaniak seconded. All in favor and the motion carried.

FIRE DEPARTMENT REPORT: No written report was provided. T. Truedson provided an ad hoc report stating some frustration has been expressed by department members about the county's emergency dispatch recent level of performance.

COMMITTEE REPORTS:

School Report. The clerk was directed to contact Benoit's Barnwood in Crookston to see if they are interested in the purchasing the remaining school gym floor. Clerk was also directed to invoice G. Brazier/Kick'n Up Kountry a total of \$1500; \$500 for bleachers and \$500 each for two exterior doors.

Parks, Recreation & Celebrate Kennedy Report. Celebrate Kennedy 2017 has been planned. Ball park, community center, and, fire department will each be doing a meal. No competing meals or food will be sold; still looking for a few more activities for additional age groups on Friday night.

UNFINISHED BUSINESS:

Urie EDA Loan. Urie will get back to Kennedy EDA with regard to putting the building up as collateral.

City Parcel 220262380 Rental Agreement. Land rent has not been received. T. Truedson volunteered to contact him and get status on payment.

City Ordinance 60 Violations. Legal order to repair or remove hazardous conditions at 308 West 4th Street has been forwarded to the sheriff's department to be served upon the property owner. Should property remain in violation, the city will follow this legal process to completion to assure the repair or removal of hazardous conditions from this property.

T. Truedson made a motion to reassess all local properties with regard to Ordinance 60 compliance before sending out any new or additional letters. J. Pietruszewski seconded. All in favor and the motion carried.

NEW BUSINESS/NEXT MEETING DATE: J. Pietruszewski made a motion to disburse the 2017 budgeted funds to the Kennedy Center and to the Kennedy Youth Summer Job Program. C. Urbaniak seconded. All in favor and the motion carried.

The July monthly council meeting will be held on Monday, July 10, 2017, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was adjourned at 8:40 with a motion made by J. Pietruszewski and second by C. Urbaniak. All in favor and the motion carried.

Signed August 14, 2017
Mary Cooney, Clerk (Attest)

Signed August 14, 2017
Todd Truedson, Mayor