

Minutes

Kennedy City Council Meeting
April 4, 2017

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:07 P.M. Council members present included Jon Pietruszewski, Cindy Urbaniak and K. Hanson. Council member Matt Casper was absent. City employees present included Kevin Balstad and Mary Cooney.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the March 14, 2017, monthly council meeting minutes as presented. J. Pietruszewski seconded. All in favor and the motion carried.

CLERK'S REPORT: Clerk's projects in March 2017 included review of correspondence from Minnesota Pollution Control Agency to J. Petersburg regarding a petroleum tank release at 304 Atlantic Avenue North, Kennedy, (the City was notified for informational purposes only); continued clean-up and purging records (in safe); LMC 2017 Salary Survey; work with Bolton & Menk on grant application; complete MN Department of Health's "Satisfactory Operation Certificate" on 2014 water project; April issue of *Kennedy Klips*; input water meter readings; utility billing; utility disconnection notices; continued work on USTI; completed final KFRA annual reports including Statement of Economic Interest, Campaign Finance & Public Disclosure, 2016 Schedule Form for Lump Sum Pension Plans, and, 2016 Financial & Investment Reporting Form; and, prepared March 14, 2017 minutes and April 4, 2017, council packet.

J. Pietruszewski made a motion to accept the Clerk's Report as presented. C. Urbaniak seconded. All in favor and the motion carried.

TREASURER'S REPORT: Monthly payables were completed including twice monthly city employee payroll, twice monthly PERA payments, MN and federal monthly payroll withholding payments. The City's monthly financial report was presented, including Checks Issued in March, 2017; Unpaid Bills Detail/Council Approval Report as of 4/3/2017; 4/4/2017 Cash Balance Sheet; 03/29/2017 Bank Statements; and, the April 3, 2017, Open Invoices report. There were no large receivables during the month of March 2017. Large payables due in the month of April 2017 included \$5,640 to LMCIT for Workers Compensation Insurance.

K. Hanson made a motion to accept the Treasurer's Report as presented, and to pay the bills, as amended, totaling \$15,494.49. J. Pietruszewski seconded. All in favor and the motion carried.

MAINTENANCE REPORT: K. Balstad's written maintenance report was reviewed.

Additionally, the street sweeper fuel pump needs replacing; the burn pile needs to be cleaned-up and Twamley can do it when he comes to town to knock R. Knutson's garage down; the 70,000 gallon water reserve tank needs to be emptied; the corner of 5th Street East and Franklin Avenue (location of this winter's water main break) needs to be cleaned-up; a 55 gallon drum of Kontrol (mosquito spray) will be purchased from Univar; and Cooney was directed to contact K. Johnson about a county paid, second, summer maintenance worker.

J. Pietruszewski made a motion to accept the Maintenance Report as presented. C. Urbaniak seconded. All in favor and the motion carried.

FIRE DEPARTMENT REPORT: The ISO analysis of the Kennedy Fire Department's structural fire suppression delivery system was reviewed. The Public Protection Classification of 06/6X was received, on a scale of 1 to 10, with 1 being the best. The first number represents ability to respond to structures within 1000 feet of a credible water supply. The second number is beyond 1000 feet of a credible water supply. The factors considered in the evaluation include the water district (40% of the rating), fire department equipment and manpower (50%) and the alarm facilities (10%). The score of 06/6X can be interpreted as a little below average.

COMMITTEE REPORTS:

School Report. On April 5, 2017, T. Truedson and K. Balstad will order fans for school to improve ventilation. J. Turn is interested in the volleyball nets. Council wants him to make an offer.

Parks, Recreation & Celebrate Kennedy Report. Andy Kirkeby is getting the band for Celebrate Kennedy 2017. No other progress has been made.

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UNFINISHED BUSINESS: The EDA loan continues to be on hold.

2017 Water/Sewer/Streets Project. J. Pietruszewski made a motion to hire Johnson Jet-line, per engineer J. Paulsen's recommendation, for the city's sewer cleaning and pipe inspection. K. Hanson seconded. All in favor and the motion carried. J. Paulsen will be at the city's May council meeting.

City clean-up day will happen in May1-3 and the Ordinance 60 violators' notification will happen following that day.

NEW BUSINESS/NEXT MEETING DATE: Irene Wynne will be at the May council meeting to hold a public hearing on the progress of the Small Cities Grant.

K. Hanson made a motion to rent the city's parcel 220603550 to Brett Dahl for \$500/year plus taxes, or to sell for a reasonable offer. J. Pietruszewski seconded. All in favor and the motion carried.

The May monthly council meeting will be held on Monday, May 8, 2017, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:45 PM with a motion made by K. Hanson and second by J. Pietruszewski. All in favor and the motion carried.

Signed May 9, 2017

Mary Cooney, Clerk (Attest)

Signed May 8, 2017

Todd Truedson, Mayor