

# Minutes

## Kennedy City Council Meeting January 12, 2017

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**CALL TO ORDER:** Mayor Todd Truedson called the meeting to order at 7:00 P.M. Council members present included Jon Pietruszewski, Cindy Urbaniak, Matt Casper and Kevin Hanson. City employee Mary Cooney was also present. City employee Kevin Balstad was absent.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** None.

**OATH OF OFFICE:** Council members Cindy Urbaniak and Jon Pietruszewski took the oath of office for their re-elected four year terms. Matt Casper took the oath of office to finish out the two years remaining on Paul Larson's vacated term.

**PUBLIC FORUM:** None.

**APPROVAL OF MINUTES:** K. Hanson made a motion to approve the December 5, 2016, monthly council meeting minutes as presented. J. Pietruszewski seconded. All in favor and the motion carried.

**CLERK'S REPORT:** Projects that consumed the majority of the clerk's time in December 2016 included continued work on USTI conversion; conducted further research on the process for vacation of a city street; and, the clerk used up last of her accumulated compensation time, plus there was one holiday during the month.

J. Pietruszewski made a motion to accept the Clerk's Report as presented. C. Urbaniak seconded. All in favor and the motion carried.

**TREASURER'S REPORT:** Monthly payables were completed including twice monthly city employee payroll, twice monthly PERA payments, and the MN and federal monthly payroll withholding payments. The City's monthly financial report was presented, including Checks Issued in December, 2016; Unpaid Bills Detail as of January 11, 2017; 1/11/2017 Cash Balance Sheet; 12/28/2016 Bank Statements; and, the January 11, 2017, open invoices were discussed. There were no large receivables during the month of December 2016. There were no large payables due in the month of January 2017.

C. Urbaniak made a motion to accept the Treasurer's Report as presented, and to pay the bills, as amended, totaling \$5,510.68. M. Casper seconded. All in favor and the motion carried.

**MAINTENANCE REPORT:** K. Balstad's written maintenance report was reviewed.

Council reviewed K. Balstad research on the cost of a reduced pressure zone backflow preventer to be installed on the supply line where the city allows truck filling from a city hydrant. The reviewed item was a Series 007 Double Check Valve Assembly from Dakota Supply Group. Council agreed to order and install in the spring.

K. Hanson made a motion to approve Kevin Balstad's 15.5 hours overtime, as presented, for snow removal over the New Year holiday weekend. M. Casper seconded. All in favor and the motion carried.

J. Pietruszewski made a motion to accept the Maintenance Report as presented. M. Casper seconded. All in favor and the motion carried.

**FIRE DEPARTMENT REPORT:** M. Casper presented the KFD report. A department meeting was held on November 28, 2016. The 1984 pumper truck froze solid when school shop, where the truck was stored, geothermal heat supply was turned off and the temperature fell well below freezing. Austin Grochowski joined the department and was given a department pager.

On December 19, 2016, a training session was held on the topic of Modern Fire Tactics & Interior Fire Attach Door Control.

The department was awarded a 50/50 grant from the DNR, not to exceed a total \$5000. M. Casper will get the paperwork to the city office.

### COMMITTEE REPORTS:

**School Report.** Delinquent cold storage accounts were discussed and will be further discussed next month. The clerk was asked to research MN State Statute 514.975, Rental Agreements, and, Liens Against Property.

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**Parks, Recreation & Celebrate Kennedy Report.** Planning for Celebrate Kennedy 2017 had previously been tabled until the January 2017 council meeting and was tabled again this meeting.

**UNFINISHED BUSINESS:** The EDA loan continues to be on hold.

The council decided action will be taken in the spring on the pending nuisance orders and on the orders to remove or repair hazardous conditions, with the orders served after the May council meeting.

Council discussed the water tower paint job bids in detail. C. Urbaniak made a motion to approve up to \$60,000 for the water tower maintenance and paint job and to award the bid to H & H Coatings, Inc. M. Casper seconded. All in favor and the motion carried.

A request for a local street vacation was revisited. The council could not determine a purpose in the public's interest to do so, as is required by State Statute, and, therefore, directed the clerk to appropriately notify the interested party.

## **NEW BUSINESS/NEXT MEETING DATE:**

### **Year 2017 Committee Appointments.**

Finance Committee – C. Urbaniak and J. Pietruszewski  
Water & Sewer Committee – T. Truedson and M. Casper  
Streets Committee – K. Hanson and M. Casper  
Parks & Playground Committee – K. Hanson and T. Truedson  
Celebrate Kennedy – M. Casper and J. Pietruszewski  
School Building – J. Pietruszewski and K. Hanson  
Personnel – T. Truedson and C. Urbaniak

**Year 2017 Fee Schedule.** The City of Kennedy 2017 Fee Schedule will remain unchanged with the exception of one water fee. M. Casper made a motion to increase the water over 1000 gallons rate from \$10.45/1000 gallons to \$11.00/1000 gallons. J. Pietruszewski seconded. All in favor and the motion carried.

**February 2017 Council Meeting.** The February monthly council meeting will be held on Monday, February 6, 2017, at 7:00 P.M., at the City Office.

**ADJOURN:** There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:30 PM with a motion made by J. Pietruszewski and second by C. Urbaniak. All in favor and the motion carried.

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February 6, 2017  
Mary Cooney, Clerk (Attest)

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February 6, 2017  
Todd Truedson, Mayor