

Minutes

Kennedy City Council Meeting
July 5, 2016

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:05 P.M. Council members present included Jon Pietruszewski, Cindy Urbaniak and Matt Casper. City employee Mary Cooney and Enbridge Representatives Meg Morley and Jen Maleitzke were also present. Council member K. Hanson and city employee Kevin Balstad were absent.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

PUBLIC FORUM: Enbridge representatives provided company material and a Power Point presentation on the company's repair, replacement and expansion plans, including those that will take place in and around the Kennedy area. They agreed to provide the city with a list of spills and/or contamination sites that have to date occurred in Minnesota. M. Morley and J. Maleitzke left the chambers at 7:50 p.m.

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the June 7, 2016, minutes as presented. J. Pietruszewski seconded. All in favor and the motion carried.

CLERK'S REPORT: Projects that consumed the majority of the clerk's time in June 2016 included following up on KFRA auditor requests; VFW liquor license renewal; signs and mailers for city office summer hours; MNPFA Annual Tax-Compliance and Certification Checklist; research changing KFRA treasurer and city treasurer bonds to LMCIT; research Kennedy Improvement Fund bylaws, if any exist; contact LMC about railroad debris; post turbine on Craigslist; Celebrate Kennedy posters and advertising; begin website upgrade, as migration is necessary; and, election training.

Clerk presented an e-mail and supporting documentation from Kittson Co. Engineers regarding ditch clean-up and a possible diversion project with the intention of reducing flooding along the north side of County Road 7 within the City of Kennedy, particularly as it impacts the Kennedy Cemetery. Council directed clerk, per county engineers' request, to forward the e-mail to Two River Watershed and ask them to consider this as a possible part of their Red River Flood damage reduction plans.

Clerk presented Minnesota DEED Request for Proposals for their Redevelopment Grants and Demolition Loan Programs. The deadline for applications is August 1. The clerk was directed to research further.

Clerk presented a letter from the Kittson County Environmental Services Director Barb O'Hara regarding "Open Burning."

Concerning the railroad debris issue, the clerk was directed to take the next step, which is to contact the LMC railroad policy committee.

M. Casper made a motion to add the City of Kennedy's name to the LMC's request for a special Minnesota Legislation session to complete the outstanding transportation bill. J. Pietruszewski seconded. All in favor and the motion carried.

C. Urbaniak made a motion for the City of Kennedy to submit a letter of support to the US Secretary of State John Kerry for Minnesota's bid to host the 2023 World's Fair. M. Casper seconded. All in favor and the motion carried.

T. Truedson made a motion to nominate K. Hanson as the Kittson County municipal representative to serve on the NW Regional Development Commission. M. Casper seconded. All in favor and the motion carried.

C. Urbaniak made a motion to adopt the Kittson County Hazard Mitigation Plan. M. Casper seconded. All in favor and the motion carried.

J. Pietruszewski made a motion to accept the Clerk's Report as presented. C. Urbaniak seconded. All in favor and the motion carried.

TREASURER'S REPORT: Monthly payables were completed including twice monthly city employee payroll, twice monthly PERA payments, and, MN and federal monthly payroll withholding payments. The City's monthly financial report was presented, including Checks Issued in June, 2016; Unpaid Bills Detail as of July 5, 2016; 07/05/2016 Cash Balance Sheet; 06/28/2016 Bank Statements; the June 30, 2016, Open Invoice Report. There were no large receivables during the month of June 2016. Large payables due in the month of July 2016 included \$5078 to USDA for KFD rescue van loan payment; and, \$2,120 to MNPFA for 2014 water project loan payment.

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C. Urbaniak made a motion to accept the Treasurer's Report as presented and to pay the bills as presented, totaling \$6,253.46. M. Casper seconded. All in favor and the motion carried.

MAINTENANCE REPORT: K. Balstad's written maintenance report was reviewed.

M. Casper made a motion to accept the Maintenance Report as presented. J. Pietruszewski seconded. All in favor and the motion carried.

FIRE DEPARTMENT REPORT: There was a call on June 18 at 9:21 p.m. A motorcycle was hit by a deer. The injured party was airlifted. Department also had one meeting to discuss upcoming Celebrate Kennedy events.

COMMITTEE REPORTS:

School Report. K. Balstad did get the ball park bleachers' canopy up.

Parks, Recreation & Celebrate Kennedy Report. Clerk handed out Celebrate Kennedy posters to council members to distribute and post throughout the area. First ad will appear in Enterprise this week.

UNFINISHED BUSINESS: Clerk will continue to follow-up with outstanding properties on junk ordinance list.

NEW BUSINESS/NEXT MEETING DATE: The August council meeting will be held on Monday, August 8, 2016, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:10 PM with a motion made by J. Pietruszewski and second by M. Casper. All in favor and the motion carried.

August 16, 2016

Mary Cooney, Clerk (Attest)

August 16, 2016

Todd Truedson, Mayor