

Minutes

Kennedy City Council Meeting
July 13, 2015

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:05 P.M. Council members present included Paul Larson, Justin Osowski and Cindy Urbaniak. Council member Kevin Hanson was absent. City employee Mary Cooney was also present. City employee Matt Casper was absent.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

PUBLIC FORUM: None.

APPROVAL OF MINUTES: J. Osowski made a motion to approve the May 11, 2015, minutes and the June 9, 2015, minutes as presented. P. Larson seconded. All in favor and the motion carried.

CLERK'S REPORT: Projects that consumed the majority of the clerk's time in June included Kennedy's Minnesota Unemployment Insurance state audit; nuisance letters written and sent to city residents in violation of city Ordinance No. 60, An Ordinance Pertaining to Nuisance, Abandoned and Junk Vehicles in the City of Kennedy; review of city parking ordinance and delivery of copies to council members and inquiring residents; reviewed state demographics report and started correspondence with the state to update and correct; research of outstanding FEMA Kennedy Fire Department grant, which was obtained in 2010 and was never closed out; continued research of 2009 and 2010 council minutes, files, invoices and financial records to find evidence of the MN Department of Public Safety 2009 spring flood grant the city received and never closed out; 2014 city financial audit review and submission of corrections; continued support to the Kennedy Fire Relief audit; citywide automobile and property insurance renewal; renewal of city issued liquor licenses; attended Lake Bronson veterans event and met Minnesota U.S. Senator Klobuchar; water bills; delinquent water bill notices; monthly city newsletter; and, continued update and maintenance of the city website.

Clerk presented sample "Tobacco-Free Parks" policies and the council selected the policy of their preference. Clerk will complete the required paperwork to get the signs for the city's parks.

T. Truedson, P. Larson and J. Osowski will visit and assess the property of the city residents in violation of Ordinance #60. The next steps to be taken with those that continue to be in violation will be decided at August meeting.

Clerk presented the Minnesota Department of Labor minimum wage rates effective August 1, 2015. Council will discuss with M. Casper in regards to the maintenance department's summer help.

Clerk presented Farmers Union Oil Co. of Lake Bronson's summer-fill and pre-pay policies. Council will do research on other pricing options and make their decision in August.

There are three upcoming Little League events to take place at the Kennedy ball field. On Wednesday and Friday, July 15th and 17th, there will be regular games with 9:00 a.m. start times. And, on Tuesday, July 21st there will be a midget tournament, also with a 9:00 a.m. start time.

Clerk was on medical leave for 7 days in June and will be gone again for several days during the month of July.

C. Urbaniak made a motion to accept the Clerk's Report as presented. J. Osowski seconded. All in favor and the motion carried.

TREASURER'S REPORT: Monthly payables were completed including city twice monthly payroll, twice monthly PERA payments, MN and federal monthly payroll withholding payments. The City's financial report was presented, including Checks Issued in June, 2015; Unpaid Bills Detail as of 7/10/2015; 7/10/2015 Cash Balance Sheet; 06/28/2015 Bank Statements; and, the July 10, 2015, Open Invoices. There were no large receivables in the month of June 2015. Large payables in the month of July 2015 include \$3607.46 Ingeman Trucking and \$2169.22 Strata for graveling the alleys; \$1919.96 MN PFA 2014 water project loan payment; \$1914.25 Weleske curb stop repair and lagoon rock placement. Additionally, \$5078 was electronically paid to USDA Rural Development for the Kennedy Fire Department tanker truck annual loan payment; and, \$9214.76 will be due 8/8/2015 to KodaBank for the JD tractor annual loan payment.

P. Larson made a motion to accept the Treasurer's Report as presented. J. Osowski seconded. All in favor and the motion carried.

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PAY BILLS: P. Larson made a motion to pay bills as amended, totaling \$17,317.27. J. Osowski seconded. All in favor and the motion carried.

MAINTENANCE REPORT: Attached.

City is looking pretty good, although cracks in street throughout town must be sprayed.

C. Urbaniak made a motion to accept the Maintenance Report as presented. J. Osowski seconded. All in favor and the motion carried.

FIRE DEPARTMENT REPORT: Attached.

P. Larson made a motion to accept the Fire Department Report as presented. J. Osowski seconded. All in favor and the motion carried.

COMMITTEE REPORTS:

School. The individual that had previously expressed interest in the turbine is still interested but has been busy farming this summer. He does intend to get back to us.

After all of the rain we have been having this summer, there is quite a bit of water standing in the school hallways.

Parks, Recreation & Celebrate Kennedy Report. Celebrate Kennedy 2015 will have ball games at the ball field on Friday night. Kid games will be held on Saturday morning at 10:00 a.m., followed by fire truck rides and a volley ball tournament will be held Saturday afternoon. There will be no run. A band has been hired for the Saturday night dance. There has been no advertising done to date.

Clerk inquired if anyone knew anything about the two missing picnic tables—last year we had six and this year we only have four. No one was aware the tables were missing.

UNFINISHED BUSINESS: T. Truedson reviewed with council the county list identifying city owned lots within the Kennedy city limits and lots owned by others but being mowed by the city. Truedson asked council members to think about how to handle the large number of “other-than-city-owned” lots that the city is currently mowing and to be ready to discuss a solution at next month’s meeting.

NEW BUSINESS/APRIL MEETING DATE: The August council meeting will be held on Monday, August 10, 2015, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council’s attention, the meeting was adjourned at 8:50 PM with a motion made by P. Larson and seconded by C. Urbaniak. All in favor and the motion carried.

Signed August 17, 2015

Mary Cooney, Clerk (Attest)

Signed August 17, 2015

Todd Truedson, Mayor

June 2015 Maintenance Report

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
	Daily Checks	Daily Checks	Daily Checks - Rain	Daily Checks	Daily Checks / Check ponds	Daily Checks
	Mow Ponds - Both Johnson Sewer Line JR wastewater Jet a line 8	Mow + Trim Hanson curb stop dig Gate valce sleeve repair Vet at shop 10.5	Gopher one Trim trees Pumps in tunnels 8	Mow Ingeman looking at alleys Hemmus curb stop Sprayed 9.25	Mow Push up burn pile Fill alley pot holes 8	0.25
7	8	9	10	11	12	13
Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks / Check ponds	Daily Checks
	Monthly reprot Spray dandelions 8	Clean mowers Mow Repair X540	Mow Kilifer big alley Hallock - valves for sprayer Sprayed 9.25	Mow Paint Office - - 8	Manhole repair Alley work Paint Office 8	0.25
14	15	16	17	18	19	20
Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks / Check Ponds	Daily Checks
	Read Meters G.F. purchase sprayer 8	Mow	Mow Tables and chairs 8	DMR submission Burn the burn pile Mow Sprayed 10	Rain Service Mowers Clean shop 6	0.25
21	22	23	24	25	26	27
Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks	Daily Checks / Check ponds	Daily Checks
	Kilifer alleys Mow *Rock spred at ponds 8	Mow 3 Gopher one calls Round up at the rink and ball diamond 8	Mow Trim the bush row 8	Mow Paint Office Sprayed 10	Remove dirt from streets Mow down ditches Fix street sign 7800 Parts + install 8	0.25
28	29	30				
Daily Checks	Daily Checks	Daily Checks		Comp Time Gained		<u>Vacation Hours</u> 17.5
	Mow	Mow Trim		2nd - 2.5 4th - 1.25 8th - 2 10th - 1.25 <u>25th - 2</u> Total - 9 = 13.5 Comp		<u>Total Sick time</u> 95 hrs <u>Comp Hours</u> .25
0.25	8	8				

Kennedy Fire Department Report

June 2015

- **Fire Calls**

- June 21st at 10:26pm a call for a pickup on fire 2 miles east of Kennedy on highway seven was received. Members Aaron Kirkeby, Andy Kirkeby, Corey Grochowski, Carey Mortenson, Jon Langen, Todd Truedson, Casey Langen, Matthew Casper, Eric Paulson, and Brett Dahl all reported.
- On June 26th at 6:37pm a call for a two vehicle accident 5 miles east of Kennedy at the intersection of highways seven and five was received. Members Andy Kirkeby, Greg Mitziga, Carey Mortenson, Jon Langen, Casey Langen, Matthew Casper, Brett Dahl, and Eric Paulson all reported.

- **No meeting was held**