

Minutes

Kennedy City Council Meeting
November 10, 2014

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:05 P.M. Council members present included Paul Larson, Cindy Urbaniak, Kevin Hanson and Justin Osowski. City employees present included Mary Cooney and Matt Casper. Members of the public included Jeanne Cooney. And guest Rani Bhattacharyya was also present.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

PUBLIC FORUM: Rani Bhattacharyya, University of Minnesota Extension Community Economics Educator, was here to discuss economic development services available from her office. With the council she explored services and industries our region best provides, including agriculture, manufacturing, health care, and sports tourism including hunting, fishing, and snowmobiling. She inquired what the local residents may want in the way of economic development. Ideas put forward for consideration included crop by-product opportunities, tinkering/mentoring non-profits, main street succession planning, and out-reach (western ND) for resident and business relocation.

Rani Bhattacharyya and Jeanne Cooney left the council chambers at 7:30 p.m. The council did not engage in further discussion of Kennedy economic development at this time.

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the October 15, 2014, minutes as presented and the October 27, 2014, Budget Meeting minutes as presented. J. Osowski seconded. Motion carried.

CLERK'S REPORT: Projects consuming the majority of the clerk's time in October included finalizing paperwork for maintenance new hire Matt Casper; finalizing and submitting the MNPCA 5 year waste water license renewal application; continued preparation for 2015 budget meeting; researching school B&E juvenile restitution options with city attorney J. Hane; and continued water project paperwork including Change Order No. 2, Real Property Declaration, and more Minnesota Labor Standards Review.

The November 4, 2014, General Election results were canvased by the council and the votes, including the re-election of Mayor Todd Truedson and the re-election of Council Member Paul Larson and Council Member Kevin Hanson, were certified and acknowledged by signature.

The clerk was on vacation 10/20-10/24/14.

Clerk inquired about canvasing the city residents for their voluntary inclusion on a citywide code red database. Clerk was instructed to draw something up and mail it to all residents with a monthly water bill mailing.

Clerk also inquired if the city will provide the electricity for the hospice Christmas tree that has been planted in the community garden. The council indicated it would.

C. Urbaniak made a motion to accept the Clerk's Report as presented. J. Osowski seconded. Motion carried.

TREASURER'S REPORT: Monthly payables were completed including PERA payments, MN monthly payroll withholding payments and federal monthly payroll withholding payments. The City's financial report was presented, including Checks Issued in October, 2014; Unpaid Bills Detail as of 11/7/2014; 11/07/2014 Cash Balance Sheet; 10/29/2014 Bank Statements; and, the November 6, 2014, Open Invoices report. There were no large receivables in October 2014. Large payables included annual \$5,000 to Hallock Ice Arena, and \$4,332 to Weleske for water curb stop and leak repair.

P. Larson made a motion to transfer \$400 from the Baseball Account and to transfer \$400 from the Park Board to the General Account to pay D.W. Mechanical for 3 months Porta Potty rental. K. Hanson seconded. Motion carried.

J. Osowski made a motion to accept the Treasurer's Report as presented. C. Urbaniak seconded. Motion carried.

PAY BILLS: J. Osowski made a motion to pay bills as presented, totaling \$20,158.74. C. Urbaniak seconded. Motion carried. C. Urbaniak also made a motion to pay the Kennedy Fire Department the \$1,000 donation received from Hallock Eagles and to pay \$3,500 to Kennedy & Graven for the coulee water project bond counsel services, both of which did not appear on the unpaid bills report. J. Osowski seconded. Motion carried.

Minutes

Kennedy City Council Meeting
November 10, 2014

MAINTENANCE REPORT: Attached.

P. Larson made a motion to accept the Maintenance's Report as presented. J. Osowski seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

K. Hanson made a motion to accept the Fire Department Report as presented. P. Larson seconded. Motion carried.

COMMITTEE REPORTS:

School Committee Report. A discussion was held on the fee to charge Kittson Marshal Rural Water for the use of the gym for two weeks, October 23-November 6, 2014. K. Hanson made a motion to charge \$100 per week, for a total of \$200 for gym rental. J. Osowski seconded. Motion carried.

42nd Street Song & Dance Company made a bid of \$250.00 for the black back drop curtains above the stage at the school. C. Urbaniak made a motion to accept the offer of \$250 for the back drop curtains, as presented. P. Larson seconded. Motion carried.

Three juveniles still owe three hours each of community service for restitution for the school break and entry incident. M. Casper will meet with the three at the school at 9:00 a.m., Friday, November 28, 2014, and supervise three hours of kitchen clean-up. City attorney J. Hane heard from the court that the one juvenile actually charged with the break and entry incident has received 6 months' probation. The adult involved in the incident pled guilty and was charged. The amount of financial restitution has not yet been determined by the court; however, the city did file two Affidavits for Restitution with the Kittson County Court Administrator, one adult and one juvenile, seeking \$427 in total restitution, with \$140 to be paid by the juvenile and \$287 to be paid by the adult.

UNFINISHED BUSINESS:

2014 Water Project: Unpaid project bills include \$12,058 to engineer KLJ and \$3,500 to bond attorney Kennedy & Graven. Kennedy & Graven will be paid this month. However, the state is waiting for invoice backup documentation from KLJ prior to releasing payment on their invoice.

Office Storm Windows: M. Casper has purchased the lumber to rebuild two office storm window frames and will keep the council and staff apprised of his progress.

NEW BUSINESS: K. Hanson voiced his strong objection to the clerk's campaign for one of his opponents. Clerk stated campaigning is legal and widely practiced nationwide. Also, she stated, attempting to intimidate or reprimand her for participating in her civil right to campaign was illegal. T. Truedson stated he had previously questioned the clerk about her campaign activities and had no objections.

Clerk stated that if, in fact, any infractions to policy or law were made, facts (times, names, places) should be presented; otherwise the discussion was without merit. T. Truedson stated that as the election was over and K. Hanson was re-elected, the discussion seemed irrelevant.

DECEMBER MEETING DATE: The December council meeting will be held on Monday, December 8, 2014, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:30 PM with a motion made by J. Osowski and seconded by C. Urbaniak. All in favor and the motion carried.

Signed 12/08/2014

Mary Cooney, Clerk (Attest)

Signed 12/08/2014

Todd Truedson, Mayor

October Maintenance Report

		1 Daily Checks -Mowed in town -Cleaned both mowers -Sharpened blades on both mowers	2 Daily Checks -Mowed at school -Mowed in town -Heater into pump house -Paperwork with Greg -Manhole locations with Greg	3 Daily Checks -Built entry for waste - water lift station -Check ponds	4/5 Daily Checks
6 Daily Checks -Gopher on calls -Start to uncover manholes -Weleske in town to speak about curb stops to be replaced. -Hallock run for curb stops parts from the city of Hallock & items for ball diamond.	7 Daily Checks -Remove pump at ball diamond -Moved entry for lift station to school shop for finishing -Repairs to city office -Marked gate valve covers for Hwy dept.	8 Daily Checks -Frontier and Otter tail in shop at 8am discussing the gopher one calls requested. -MDH water sample -Mark out gopher one calls -Fargo Water parts ordered -Attempt to locate Petersburg curb stop	9 Daily Checks -Grosser water off -Dig curb stops with Weleske -Replace broken gate valve sleeve with Weleske	10 Daily Checks -Clean streets from curb stop digging -Check ponds -Clean tools and shop from muddy digging -Prep for Monday digging	11/12 Daily Checks
13 Daily Checks Dig with Weleske all day	14 Daily Checks Dig with Weleske all day at Petersburg. NO curb stop found	15 Daily Checks Water meters read Clean 5 th street after digging	16 Daily Checks Check school rooms for locks Hallock – Troy signed contract Repairs to lock at school Remove Grosser meter Grease & check all fluids on 7800	17 Daily Checks Culvert repair Supervise school cleanup Install hydrant markers Check ponds Replace door knob at shop	18/19 Daily Checks
20 Daily Checks -Rynnings water off 8am -Rest of day taken as Columbus Day Holiday	21 Daily Checks Move Pietrewszki meter reader to the exterior of house -Push up burn pile -Finish up at school -NKRW at pump house	22 Daily Checks -McQuire Iron at tower cleaning -Fill tower -Clean oil out of lift station -Call otter tail	23 Daily Checks -Mowed in town -Finish moving cut pavement -Diagnose pump house with NKRW	24 Daily Checks -Mowed in town -Check ponds -Mowed in town	25/26 Daily Checks
27 Daily Checks -MRWA locating -Snow fence poles -Water sample with Greg	29 Daily Checks -Chainsaw repair -City office basement door -City office furnace exhaust pipe -Put away fire pickup & old time pumper	28 Daily Checks -City office window removed -BNSF at shop -Hallock & Lancaster for rink supplies -KFD Flir set up -Prime boards for rink	30 Daily Checks -Additional snow fence posts -KFD light repair -Paint boards	31 Daily Checks -Call for sample p/u tag -Brush pile burnt -Office furnace exhaust motor replaced -Check ponds -Abandoned property at school removed & brought to dump -Tree row fire	

Kennedy Fire Department Report

October

- The new thermal imaging camera was set up and placed into the rescue van. One member (Matthew Casper) has read the user manual and also the introduction to infrared technology that was provided by the manufacturer. Training for other members to be scheduled.
- The fire department received and AED for its rescue van. Training for members that are not familiar with the use of an AED will be scheduled.
- On October 28th Members Aaron Kirkeby, Andy Kirkeby, Eric Paulson, Carey Mortenson, and Matthew Casper attended a training on Oil Rail Car safety and emergency response.
- October 30th members Andy Kirkeby and Matthew Casper escorted the KCC football team from Hallock to Donaldson.
- October 31st members Andy Kirkeby and Matthew Casper escorted the KCC volleyball team from Hallock to Donaldson.
- October 31st – Tree row fire. Members Casey Langen, Jon Langen, and Matthew Casper were on scene.

