

Minutes

Kennedy City Council Meeting
July 14, 2014

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:05 P.M. Council members present included Justin Osowski and Paul Larson. Council members Cindy Urbaniak and Kevin Hanson were absent. City employees present included Mary Cooney and Greg Mitziga.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: J. Osowski made a motion to approve the June 16, 2014, minutes as presented. P. Larson seconded. Motion carried.

PUBLIC FORUM: None.

CLERK'S REPORT: Projects consuming the majority of the clerk's time this month included continued correspondence with the PFA regarding water project loan and payment schedule options, newly available grant and resolution requirements; small claims court judgment and course of action; art grant project execution, monitoring, and receipt and distribution of funds; finalizing paperwork on the sale of the idle geothermal heating system in the school building; and a huge amount of time spent on the city's 125th anniversary including calls, e-mails, and drop-in visitors.

The council's requested letter to Anderson Sanitation was written and sent.

Per council request, the clerk provided Kennedy resident addresses to Mike and Joni Anderson for notification of the upcoming wedding at their home on September 5. Clerk was also directed to run a copy of their letter in the *Klips* for the months of July and August. Andersons submitted an Application for Consumption Permit and paid the \$100 fee. P. Larson made a motion to approve the Consumption Permit as presented. J. Osowski seconded. Motion carried

The clerk presented a letter from North Kittson Rural Water announcing a \$0.20/1000 gallon rate increase. Council indicated City would wait with an increase until the 2015 Fee Schedule.

J. Osowski made a motion to accept the Clerk's Report as presented. P. Larson seconded. Motion carried.

TREASURER'S REPORT: Monthly payables were completed including PERA payments, MN monthly payroll withholding payments and federal monthly payroll withholding payments. The City's financial report was presented, including Checks Issued in June, 2014; Unpaid Bills Detail as of July 11, 2014; 7/11/2014 Cash Balance Sheet; 06/26/2014 Bank Statements; and, the July 9, 2014, Open Invoices report. Large receivables in June 2014 included: the first half of 2014 property tax and special assessments in the amount of \$63,022 from the Kittson County Auditor; \$20,000 for the geothermal sale; and, \$5,130 from the NWMN Arts Council for the two grant projects executed for the 125th. Large payables included: \$1,000 to City of Hallock for street sweeping; \$1,312.85 to Gullanders for frozen water line parts; \$5,130 art grant paid out to artist; and, \$6,058.60 to Twamley & Sons for the 509 Western Ave. demo.

P. Larson made a motion to transfer \$104.58 from the Baseball Account to the General Account to pay Todd's Electric for concession stand wiring. J. Osowski seconded. Motion carried.

P. Larson made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

PAY BILLS: P. Larson made a motion to pay all bills as presented, totaling \$19,667.97. J. Osowski seconded. Motion carried.

MAINTENANCE REPORT: Attached.

J. Osowski made a motion to accept Maintenance Report. P. Larson seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

J. Osowski made a motion to accept Fire Department Report as presented. P. Larson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: On July 1, 2014, the city sent a "final, as is and complete as received" Sales Receipt to 1900 Henderson School for the portion of the school's unused geothermal equipment purchased by them on June 10, 2014. The Regional EDA has given the city the following two options for use of the money received

Minutes

Kennedy City Council Meeting
July 14, 2014

from the sale of the geothermal equipment: 1) Use proceeds to develop school building to further the economic development needs of the community with the “use-of-plans” submitted to the EDA for approval prior to any expenditures; or, 2) Return the federal share (50%) of the sale proceeds back to the EDA. T. Truedson made a motion to go with option 2, as presented. P. Larson seconded. Motion carried.

125TH COMMITTEE REPORT: The city council and city staff agreed that the 125th events were a big success.

About \$8000 in 125th anniversary money remains. Some of the unused dollars will be used by a part of the 125th committee to take themselves and their spouses out to dinner. How to proceed with the remaining funds will be discussed at that time.

UNFINISHED BUSINESS: The small claims court case regarding the 1/2013 Highway 75 accident near the old community center was awarded in the city’s favor and the city did receive payment in full, in the amount of \$1,281.84, on June 23, 2014.

On June 30, 2014, Nancy Johnson from the Minnesota PFA informed the City that it has now qualified for a grant for the water project in the amount of \$103,164, leaving only \$25,791 to finance through a loan. Ten (10) year and fifteen (15) year amortization schedules were reviewed. P. Larson made a motion to go with a ten (10) year loan term. J. Osowski seconded. Motion carried.

The water project Pre-Construction Meeting was held on July 10, 2014. Construction will start, and should end, in August, 2014.

Stephen Lumber was here on Monday, June 23, 2014, to look at the city office windows. No prices have been received at this time.

NEW BUSINESS: No new business was brought before the council at this time.

AUGUST MEETING DATE: The August council meeting will be held on Monday, August 4, 2014, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council’s attention, the meeting was adjourned at 8:40 PM with a motion made by P. Larson and seconded by J. Osowski. All in favor and the motion carried.

Signed August 4, 2014

Mary Cooney, Clerk (Attest)

Signed August 4, 2014

Todd Truedson, Mayor

City of Kennedy Maintenance Report

June 2014

1. Mowing and trimming for Celebrate Kennedy.
2. Street sweeping was done on June 26.
3. During Greg's vacation who was watching the City? There were no pump numbers read/recorded and no rainfall recorded.
4. Clean-up trees from all the City lots after the July 5 hail and wind storm.
5. Three (3) tables were damaged at the ball park in Friday night during Celebrate Kennedy. One table was completely broken and two had legs that were bent. Tables had been rented for the next week but renter found them unusable. An invoice was submitted to the 125th Committee.
6. Rich Kemmis of Maguire Iron has quoted \$30,000 for water tower paint job, including pressure washing the tank, spot prep and priming any bad areas, and an overcoat exterior painting. The city should look at 2015 budget to see how to proceed.

City of Kennedy Fire Dept. Report

June 2014

1. Put up the new sign for Fire Department.
2. New shirts, jackets and pullovers arrived.
3. Celebrate Kennedy Fire Department meal went well with over 380 people served. Ran out of lots of food towards the end.
4. Celebrate Kennedy meal money will be used to purchase heat sensing, thermo imager.
5. Sold 1981 Chevrolet Van for \$1000. Waiting for update on title transfer.
6. June 21st is all day pumper training in Lake Bronson.
7. No June meeting has been held yet.