

Minutes

Kennedy City Council Meeting
May 12, 2014

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:00 P.M. Council members present included Justin Osowski, Paul Larson, Kevin Hanson and Cindy Urbaniak. City employees present included Mary Cooney and Greg Mitziga. Casey Langen was also present.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: Casey Langen reception and Marlee Anderson wedding.

APPROVAL OF MINUTES: J. Osowski made a motion to approve the April 2014 minutes as presented. K. Hanson seconded. Motion carried.

PUBLIC FORUM: Casey Langen's wedding reception will be held June 21, 2014. A DJ will be playing from 9:00 p.m. to 1:00 a.m. He requested permission to close 5th Street between Highway 75 and (the alley behind the VFW). P. Larson made a motion to authorize the street closure of 5th Street for the one block between Atlantic Avenue (Hwy. 75) east to the 5th Street Bridge in Kennedy, from 3:00 PM Saturday, June 21, 2014, until 2:00 AM Sunday, June 22, 2014. The street, in the described area only, will be closed to normal traffic during this time. J. Osowski seconded. Motion carried.

C. Langen also requested the rental of 20 tables, 6 picnic tables and 150 chairs. The clerk placed the requested items on reserve. C. Langen left the council chambers at 7:25.

Mike and Joni Anderson are requesting that the dates on the previously passed resolution to close their street for their wedding be changed from September 5 to September 3 through 5. J. Osowski made a motion to amend the previously passed resolution and to authorize the street closure of Pacific Avenue for the one block between County Road 7 and 5th Street in Kennedy, from 9:00 a.m. Wednesday, September 3, 2014, to 2:00 p.m. Sunday, September 6, 2014. K. Hanson seconded. Motion carried.

CLERK'S REPORT: Three projects consumed the majority of the clerk's time this month. First, the 2014 water project, including: advertising for bids; completing permit applications with the Kittson County Highway Department and with the Two River Watershed District; setting up prevailing wage monitoring paperwork; and, researching the original NKRW/City of Kennedy contract. Second, researching the potential sale of the idle geothermal heating system in the school building, including: writing the city's Go-Green federal and state partners with a request for permission to sell assets purchased, in part, with monies from their grants; contacting city attorney J. Hane to review letters prior to submission to the city's state and federal partners; continue to provide geothermal system information to and discuss sale process with potential purchaser; and multiple telephone conversations with the EDA regional project contact and the EDA regional counsel. And, third, complete the paperwork and legal process to transfer title on the 509 Western Avenue, Kennedy, property to the city, including: executing the Warranty Deed; executing an Affirmation of Liability Wavier; recording Warranty Deed at with Kittson County Recorder; complete Property Tax Exemption Application with Kittson County Assessor; and, research available grants for blight remediation.

K. Hanson made a motion to accept the Clerk's Report as presented. J. Osowski seconded. Motion carried.

TREASURER'S REPORT: Monthly payables were completed including PERA payments, MN monthly payroll withholding payments and federal monthly payroll withholding payments. The City's financial report was presented, including Checks Issued in April, 2014; Unpaid Bills Detail as of May 11, 2014; 5/12/2014 Cash Balance Sheet; 04/28/2014 Bank Statements; and, the May 8, 2014, Open Invoices report. There were no large receivables in April 2014. Large payables included \$4960 Workers Comp Insurance, \$1562.50 for Weleske snow clearing ditches, and \$5078 auto debit for annual fire department rescue van loan payment.

C. Urbaniak made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

PAY BILLS: C. Urbaniak made a motion to pay all bills as presented, totaling \$12,115.82. J. Osowski seconded. Motion carried.

MAINTENANCE REPORT: Attached.

P. Larson made a motion to accept Maintenance Report. K. Hanson seconded. Motion carried.

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FIRE DEPARTMENT REPORT: Attached.

C. Urbaniak made a motion to accept Fire Department Report as presented. P. Larson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: K. Hanson requested permission to move the school flag pole to the ball field. There was no objection.

Mike Jensen would like to buy a basketball basket from the gym for \$25. Council stated \$100 is the asking price. G. Mitziga will get back to him.

Jon Turn would like the council to research possibility of re-surfacing the tennis courts.

D. Juhl contacted the city office about a possible turbine maintenance joint venture between the city and Julh Wind. Council indicated that the city is still interested in selling the turbine.

T. Truedson made a motion to sell the gym floor during the 125th weekend. J. Osowski seconded. Motion carried.

125TH COMMITTEE REPORT: Staffing the various activities is an outstanding task.

UNFINISHED BUSINESS: All long-term delinquent water bill debtors have paid off their debts to the city in full. Currently there are no delinquent water bills in Kennedy.

Tear down on 511 Prairie Avenue house and garage is due this week.

509 Western Avenue tear down should take place sometime this month.

G. Mitziga will ask Larry in Stephen about office storm windows.

Small claims court is schedule for May 20, 2014, regarding 1/2013 Highway 75 accident near old community center.

NEW BUSINESS: T. Truedson discussed the feasibility of setting up a water resale facility for farmers at the old fertilizer plant north of Kennedy. He was directed to come with solid numbers and a proposal the city could take under consideration.

P. Larson requested some attention be given to the alley that runs south from County Road 7, behind the Post Office, the VFW, the Kennedy Center, the fire department, etc. The road is full of potholes. G. Mitziga indicated he would take care of it.

JUNE MEETING DATE: The June council meeting will be held on Monday, June 9, 2014, at 7:00 P.M., at the City Office.

ADJOURN: There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:00 PM with a motion made by P. Larson and seconded by J. Osowski. All in favor and the motion carried.

Signed 06\16\2014

Mary Cooney, Clerk (Attest)

Signed 06\16\2014

Todd Truedson, Mayor

City of Kennedy Maintenance Report

April 2014

1. Snow removal from ditches on County Road 7.
2. Pumping water. Some storm drains are frozen up.
3. Take down snow fences, posts and markers for alleys.
4. Snow bird water turn-ons.
5. Clean-up and service snow blower and snow bucket on tractor.
6. Take-off plow and wing from truck.
7. Serviced mosquito sprayer.
8. City clean-up and haul away.

City of Kennedy Fire Dept. Report

April 2014

1. Purchased flash lights for helmets.
2. Laminated sheets of other town maps.
3. Will be ordering clothing from Universal Screen Print on Tuesday, May 13.
4. Applied for DNR forestry grant. Skid unit for pickup. 50% matching grant up to \$5000.
Will bring a copy of the paperwork to the city clerk.