

Minutes

Kennedy City Council Meeting
April 7, 2014

CALL TO ORDER: Mayor Todd Truedson called the meeting to order at 7:07 P.M. Council members present included Justin Osowski, Paul Larson, Kevin Hanson and Cindy Urbaniak. City employees present included Mary Cooney and Greg Mitziga. Chris Swenson and KLJ's Joel Paulsen were also present.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: P. Larson made a motion to approve the March 2014 minutes as presented. J. Osowski seconded. Motion carried.

PUBLIC FORUM: Chris Swenson was present to inform the council that he was very disappointed in how the city, some council members, and city maintenance interacted with him during the demolition process of the Old Tyme Shop. C. Swenson left the chambers after he spoke.

KLJ's engineer Joel Paulsen was present to provide an update on Kennedy's 2014 water project. The MN Department of Health has approved the project's plans and specifications. The MN Public Facilities Authority's approval is still pending. We are still waiting for some of the required permits, which are needed prior to the start of construction. We will push the construction start date to July, after the City's summer celebration. P. Larson made a motion to approve Kennedy's 2014 Water Project Plans and Specifications, as presented by project engineer KLJ, and to advertise for bids. K. Hanson seconded. Motion carried. Bids will be opened at the City office at 3:00 p.m. on May 12, 2014.

CLERK'S REPORT: Two projects consumed the majority of the clerk's time this month, including: the preparation for and completion of the City's 2013 audit and the Kennedy Fire Relief Association's 2013 audit; and, the completion and submission of the Loan Application for the 2014 water project.

K. Hanson made a motion to renew the VFW On-Sale and the Off-Sale Liquor Licenses. C. Urbaniak seconded. Motion carried.

J. Osowski made a motion to submit for publication, at no charge, Kennedy's 125th Anniversary Schedule of Events to Northern Highlights. T. Truedson seconded. Motion carried.

K. Hanson made a motion to submit a grant application with Northwest Regional Development Commission's Art council for a public mural in the City of Kennedy. C. Urbaniak seconded. Motion carried.

The Clerk's March Report was reviewed. March reports have been completed, including: the MPCA Wastewater Discharge Reports; the Kennedy Fire Relief 2014 Statement of Economic Interest; the Kennedy Fire Relief 2014 Campaign Finance and Public Disclosure Statement; the Kennedy Fire Relief 2014 Notification to Broker and Certification; and, the Kennedy Fire Relief 2014 Investment Business Recipient Disclosure Form. Clerk mailed out KFRA W3s. The clerk composed and prepared the Kennedy Fire Department 2014 donation request letter. Worker's Compensation Insurance renewal was completed. The city's monthly newsletter, water/sewer bills and disconnection notices were completed. Clerk set-up Kennedy Center books on QuickBooks. Clerk compiled research on replacing city office windows and also provided support for Kennedy's 125th Anniversary as requested. The city's website was kept current. And, the R. Bothum land deal was completed.

C. Urbaniak made a motion to accept the Clerk's Report as presented. P. Larson seconded. Motion carried.

TREASURER'S REPORT: Monthly payables were completed including PERA payments, MN monthly payroll withholding payments and federal monthly payroll withholding payments. The City's financial report was presented, including Checks Issued in March, 2014; Unpaid Bills Detail as of April 7, 2014; 4/3/2014 Cash Balance Sheet; 03/27/2014 Bank Statements; and, the April 3, 2014, Open Invoices Report. There were no large receivables in March. Large payables included \$2,429.99 annual mower payment to John Deere Financial and \$2,573.56 first half of 2014 property taxes.

K. Hanson made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

PAY BILLS: K. Hanson made a motion to pay all bills as presented, totaling \$17,915.69. J. Osowski seconded. Motion carried.

MAINTENANCE REPORT: Attached.

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P. Larson made a motion to accept Maintenance Report and to pay G. Mitziga overtime as presented. J. Osowski seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

C. Urbaniak made a motion to accept Fire Department Report as presented. K. Hanson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: The Clerk has been contacted by “Henderson School”, Henderson, MN, about the possibility of purchasing a portion of the City’s geothermal system. Council directed the Clerk to send certified letters to both the City’s State and Federal Go-Green partners requesting permission to sell some of the geothermal components, which were purchased, in part, with monies from their grants.

125TH COMMITTEE REPORT: C. Urbaniak reported \$1,500 was made on the March 29th Italian supper. The committee has \$14,203.13 in their account. The next committee meeting is scheduled for 5:30 p.m., April 21, at the VFW Middle Room.

UNFINISHED BUSINESS: The remaining long-term delinquent water bill debtor continues to make twice-a-month \$30 payments to the Kittson County Sheriff. His debt should be paid off by the middle of June. Wages will be garnished if any payments are missed.

The City received notification that may proceed with the 511 Prairie Avenue, Kennedy, tear-down any time after May 1, 2014.

Mayor will speak with J. Martin regarding the status of the condemned property he owns.

Clerk presented quotes on replacement of office windows. City Maintenance stated he would not have time to do the window replacement project. Hiring labor greatly changes the cost of the project. More research will have to be done on financing this project.

NEW BUSINESS: None.

MAY MEETING DATE: The May council meeting will be held on Monday, May 12, 2014, at 7:00 P.M., at the City office.

ADJOURN: There being no further business brought forward for the Council’s attention, the meeting was adjourned at 9:00 PM with a motion made by C. Urbaniak and seconded by K. Hanson. All in favor and the motion carried.

Signed May 12, 2014
Mary Cooney, Clerk (Attest)

Signed May 12, 2014
Todd Truedson, Mayor

City of Kennedy Maintenance Report

March 2014

1. Three water freeze ups, Paul Mortenson, Stromberg, and Hemmes.
2. Frozen sewer line at Farmers Elevator took six hours to unthaw.
3. Frozen sewer line at Kennedy Center unthawed by Solland Plumbing.
4. March 31 – Snow storm. Clean up heavy snow. 12”.
5. Storm drains get open.
6. Snow blower repairs included PTO shaft and bottom auger.
7. Ditch clean-out along Highway 7 tomorrow.
8. Spring clean-up scheduled for Thursday and Friday, May 8 and 9.
9. Street cleaning will take place before graduation.
10. Vet clinic will be held on Wednesday, June 4.
11. March Overtime:
 - Saturday, March 22 – 5.0 Hours
 - Hemmes’s frozen water line.

City of Kennedy Fire Dept. Report

March 2014

1. Tanker truck maintenance done. Light replaced. Winter front put on.
2. Van, lights in back didn't work. New bulb. No ground wire.
3. Replaced fridge in fire hall with a newer model. Costs \$200.
4. Kennedy Fire Department breakfast, March 30, 2014. Donations about \$1,500.
5. Donation letters sent out. Very good response.
6. March 20, fire at Paul Mortenson house in Kennedy. Hallock and Drayton provided mutual aid. One fatality.
7. Training in Hallock Hall for pipeline. Six people went.
8. Applying for MN forestry grant. Up to \$5000 matching funds.
9. April 7, 2014, monthly meeting held. _____ members in attendance including: