

Minutes

Kennedy City Council Meeting
December 9, 2013

CALL TO ORDER: Mayor T. Truedson called the meeting to order at 7:10 P.M. Council members present included Justin Osowski, Cindy Urbaniak, Paul Larson and Kevin Hanson. City employees present included Mary Cooney and Greg Mitziga.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the November 2013 minutes as presented. J. Osowski seconded. Motion carried.

PUBLIC FORUM: None. KLJ's engineer, Joel Paulson, was unable to attend today's meeting due to bad weather conditions.

CLERK'S REPORT: Clerk reviewed the new MN Revenue's new sales tax exemption for cities, which goes into effect January 1, 2014.

The October Clerk's Log was reviewed. Notable items included: the Small Cities Development Preliminary Proposal has been submitted; KFD 2013 checking and savings account activity was input to QuickBooks and reconciled; Kennedy Fire Relief 2013 checking and savings account activity was input to QuickBooks and reconciled; the Kennedy Fire Relief's annual Supplemental Benefit Reimbursement report was completed and submitted to the state; a Warranty Deed and, also, an Affirmation of Liability Wavier were created for the 509 Western Avenue, Kennedy, property; and, the interior office walls paint job was completed.

K. Hanson made a motion to accept the Clerk's Report as presented. C. Urbaniak seconded. Motion carried.

TREASURER'S REPORT: The City's financial report was presented, including Checks Issued in November, 2013; Unpaid Bills Detail as of December 8, 2013; December 9, 2013 Cash Balance Sheet; and 11/26/2013 Bank Statements. There were no large receivables during the month of November, 2013. Large payables this month include \$5,000 to the Hallock Ice Arena; \$6,915.14 to Kittson County Auditor for 1/2014 water bond principal and interest payment, and bond fees; and \$2,000 to Kittson County Economic Development for the fourth of five Go-Green loan payments.

P. Larson made a motion to transfer \$257.11 from the Baseball Fund to General Checking to pay for fencing, labor to R. Jansen, and Mar-Kit Landfill for dumping; and, also to transfer \$186.89 from the Pioneer Memorial Fund to General Checking to pay for native grasses planted at the memorial site. J. Osowski seconded. Motion carried.

P. Larson made a motion to accept the Treasurer Report as presented. C. Urbaniak seconded. Motion carried.

PAY BILLS: P. Larson made a motion to pay all bills as presented, totaling \$23,055.89. C. Urbaniak seconded. Motion carried.

MAINTENANCE REPORT: Attached.

K. Hanson made a motion to accept Maintenance Report as presented. C. Urbaniak seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

J. Osowski made a motion to accept Fire Department Report as presented. K. Hanson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: The City has not made any progress on its investigation into the possibility of the Go-Green project's federal and state partners granting approval for the sale of the project's wind turbine. The City will continue to explore its options.

There are two bus garage stalls open for rent. Clerk will notify people on the waiting list.

All paperwork on school rentals is up-to-date, as are, currently, all account receivables.

The geothermal heat in the school shop is not working. Fault errors occur every day and very little heat is being generated. City Maintenance was directed to trouble-shoot the problem.

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125TH COMMITTEE REPORT: Committee Co-Chair C. Urbaniak reported. The 125th Anniversary Committee's "A Taste of Italy & Silent Auction" fund raiser was a great success.

There have been enough \$50 raffle tickets sold to cover the \$5750 prize money and expenses. All ticket money generated in the remaining three weeks until the drawing on New Year's Eve will be profit.

As reported last month, the next meeting will take place in January, 2014, with the date and time to be announced.

UNFINISHED BUSINESS: One of the long-term delinquent water bill debtors continues to make twice-a-month \$30 payments to the Kittson County Sheriff. Again, should any of these payments be missed, wage garnishment will take effect. As the second debtor's employer is located in North Dakota, the City attorney will handle the legal requirements to proceed with wage garnishment from this point forward.

The City received notification from the City attorney that the 511 Prairie Avenue, Kennedy, property does not have a clear title. The City's attorney will address this oversight, free-of-charge. Until such time as the title is cleared, no demolition may take place.

The City will also, per court findings, recover the cost of razing the buildings located at 104 Atlantic Avenue South, Kennedy, by levying a lien against the real estate for the cost of razing the buildings before the end of the year.

The Minnesota's Department of Employment and Economic Development owner-occupied housing project application has been submitted.

NEW BUSINESS: The City currently has one unpaid City bill for services. The amount will be attached to the property taxes before the end of the year.

The Clerk was directed to research the requirements of changing the City's council meeting nights. Is a resolution necessary?

The City has received two requests for handicapped parking at the Café. The consensus among the council was that U.S. Highway 75 was not an acceptable location for handicapped vehicle loading and unloading. Therefore, the council decided to approach the VFW, requesting the most western spot in their parking lot be designated for handicapped parking. The Clerk was directed to speak with the VFW commander on this issue.

There was discussion regarding the alley north of the Café and the VFW. Is it a fire lane? The Kennedy Fire Department members present at the council meeting indicated that alley was not a fire lane.

DECEMBER MEETING DATE: The January council meeting will be held on Monday, January 13, 2014, at 7:00 P.M., at the City Office.

There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:00 PM by motion made by P. Larson and seconded by C. Urbaniak. All in favor and the motion carried.

Signed 01/13/2014

Mary Cooney, Clerk (Attest)

Signed 01/13/2014

Todd Truedson, Mayor

City of Kennedy Maintenance Report

November 2013

1. November 6, 2013 – Put new cutting edges on snow plow truck.
2. November 7, 2013 – Put fence up at ballpark.
3. November 8, 2013 – Bolted down grandstand, tied new fence, weed trimmed ballpark, and pulled pump out.
4. November 12, 2013 – Put away equipment. Got snow equipment out.
5. November 13-14, 2013 – Put new landscape timbers at park. Hired Randy Jansen to help.
6. November 15, 2013 – Mowed ice rink and got boards ready for Wayne Hultgren.
7. November 18-21, 2013 – Cleaned garbage out of M. Newman house. Hired Randy Jansen to help.
8. November 26, 2013 – Put up snow fences.
9. November 27, 2013 – Survey for water project.
10. November 29, 2013 – Put up Christmas lights.
11. Would like to buy a rear window wiper for the tractor, at the cost of @ \$350±.
12. Cable for the loader needs to be replaced because it freezes up.
13. New battery in pick-up is needed.

City of Kennedy Fire Dept. Report

November 2013

1. November 23, 2013 – 6:40 p.m. fire call. Mutual aid to Drayton FD for furnace fire
2. November 25, 2013 – 7:00 p.m. November monthly meeting. All members present. Have to have more meetings, training, and sell snow plow off of FD pick-up.
3. November 29, 2013 – 6:30 to 10:30 p.m. fire call. Mutual aid to Drayton Fire Department for Danny Bloomquist house fire.
4. December 3, 2013 – 9:00 a.m. December monthly meeting. Four members present. Will buy some new breathing apparatus. Maintenance needs to be done on the Enbridge pick-up. Department wants to buy six disposable blankets.