

Minutes

Kennedy City Council Meeting
October 17, 2013

CALL TO ORDER: Mayor T. Truedson called the meeting to order at 8:35 P.M. Council members present included Justin Osowski and Cindy Urbaniak. K. Hanson and Paul Larson were absent. City employee Mary Cooney was also present. Greg Mitziga was absent.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the September 2013 minutes as presented. J. Osowski seconded. Motion carried.

PUBLIC FORUM: KLJ's Joel Paulson was not present and rescheduled for the November meeting.

CLERK'S REPORT: Clerk reported water billing program vendor, USTI, will not provide the program for a reduced rate but will freeze the program at the current price, with no future increases being implemented.

Clerk presented a letter from the Minnesota Department of Transportation informing the City that the posted speed limit on US Highway 75 will be changed to 60 MPH, effective October 21, 2013.

Clerk received complaints from a City resident that the curbs are not painted and parking at the intersection of US Highway 75 and 5th Street is now taking place all the way to the corner, resulting in obstructing the view at the corners and creating a dangerous situation, especially for persons with slow reactions.

On September 26, the three year EDA/RBEG compliance review took place. The City's fund and documentation is in good order. However, the City needs to lend out repaid dollars to keep the fund active and should do so to a qualified applicant as soon as possible.

Discussion was held about changing the date of the monthly council meeting from the first Monday of every month to the first Tuesday of every month. The Clerk will research if there are MN Stat. or City Ordinance requirements for such a change.

Delinquent cold storage account holder has made payment in-full, however the paperwork is still outstanding.

J. Osowski made a motion to accept the Clerk's Report as presented. C. Urbaniak seconded. Motion carried.

TREASURER'S REPORT: The City's financial report was presented, including Checks Issued in September, 2013; Unpaid Bills Detail as of October 17, 2013; 10/17/2013 Cash Balance Sheet; 09/26/2013 Bank Statements, and Open Invoices as of October 5, 2013. Large receivables this month included the \$24,285 LMCIT settlement for the ball field grandstand claim. Large payables this month included: \$,2573.55 for 2nd half 2014 property taxes; \$5,974 for sewer cleaning; \$3,581.32 for Kittson Co. Hwy street patching; \$918.80 for Todd's Electric June ball field wiring; \$938 to Dakota Fence for ball field fencing; \$2,575 for shop painting; and, \$75,000 to Minn-Dak Asphalt for street resurfacing.

On September 16, 2013, the City submitted to the Kittson County Auditor a three percent (3%) proposed tax levy increase on the 2013 taxes, which are the taxes collected in 2014. The City has until December to submit their final 2013 tax levy, which may remain as proposed or be lowered, but cannot be greater than the proposed levy.

J. Osowski made a motion to transfer \$938.08 from the Baseball Fund to General Checking to pay Dakota Fence. C. Urbaniak seconded. Motion carried.

C. Urbaniak made a motion to transfer \$50,000 from the Money Market account to General Checking to pay the balance of the Minn-Dak Asphalt invoice. J. Osowski seconded. Motion carried.

C. Urbaniak made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

PAY BILLS: C. Urbaniak made a motion to pay all bills as presented, totaling \$99,241.91. J. Osowski seconded. Motion carried.

MAINTENANCE REPORT: The attached written report was read.

J. Osowski made a motion to accept Maintenance Report as presented. C. Urbaniak seconded. Motion carried.

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FIRE DEPARTMENT REPORT: The attached written report was read. An inquiry was made as to the meeting requirements for the department. The Clerk will request a copy of the department's and the Relief Asc's by-laws.

J. Osowski made a motion to accept Fire Department Report as presented. C. Urbaniak seconded. Motion carried.

SCHOOL COMMITTEE REPORT: The turbine is still not running and the fault code remains #8-low hydraulic fluid. Clerk reported that NextGen was due to visit the site this week. The attached updated Turbine Earnings Report was reviewed.

The ball field grandstand claim settlement has been received. Assembly of the bleachers is pending.

125TH COMMITTEE REPORT: The 125th Anniversary Committee has "A Taste of Italy & Silent Auction" fund raiser scheduled for Saturday, November 23, 2013. Also, a raffle is scheduled with cash prizes of \$5000, \$500, and \$250, tickets at \$50 each, and the drawing to be held at 10:00 p.m. at the VFW on New Year's Eve.

UNFINISHED BUSINESS: The Clerk will speak with the Kittson Co. Sheriff's Dept regarding the long-term delinquent water bills, which are scheduled to receive notification of wage garnishment this month. The Clerk will proceed with the required legal paperwork.

The City has not yet been notified of the court's ruling in the condemnation of the Newman property.

T. Truedson has been in contact with the condemned Western Avenue property owner and is negotiating a resolution to the repair or razing requirements.

The invoice for razing the Halbert property was sent to property owner Halbert, along with a letter explaining the legal requirements. The letter was returned, unopened. Per City Attorney J. Hane's recommendation, C. Urbaniak made a motion to pass a resolution to approve the Assessment Roll for the sum of Five Thousand and No/100 Dollars (\$5,000) against the Halbert 104 Atlantic Avenue South, Kennedy, MN property, and that the Clerk be authorized to make whatever public notice as required. J. Osowski seconded the motion and the motion carried.

T. Truedson made a motion to hire The Insulation Place to patch the office roof for \$150. C. Urbaniak seconded and the motion carried. The City

C. Urbaniak made a motion to pass a resolution that the City of Kennedy act as the legal sponsor for the project(s) contained in the Business and Community Development Application to be submitted February 27th, 2014, and the Mayor and the City Clerk of Kennedy be authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City Kennedy. J. Osowski seconded the motion and the motion carried.

NEW BUSINESS: None.

NOVEMBER MEETING DATE: The November Council meeting will be held on Tuesday, November 5, 2013, at 7:00 P.M., at the City Office.

There being no further business brought forward for the Council's attention, the meeting was adjourned at 9:45 PM by motion made by C. Urbaniak and seconded by J. Osowski. All in favor and the motion carried.

Signed November 5, 2013
Mary Cooney, Clerk (Attest)

Signed November 5, 2013
Todd Truedson, Mayor

City of Kennedy Maintenance Report

October 17, 2013

1. Tractor tires got switched by Big Jim's in Drayton.
2. Install steel door on Pacific Avenue shed.
3. J&R Wastewater Services cleaned lift station and wastewater lines on the east side of town.
4. Concrete buried on Olde Tyme Shoppe lot.
5. Put away benches and garbage cans for fall.
6. Mortenson's dog is aggressive when reading water meters.
7. 40 hours vacation time was used.

City of Kennedy Fire Dept. Report

October 17, 2013

1. No monthly meeting held in September.
2. One fire call on September 26, 2013, 12:40-3:00 p.m. East of Kennedy, Section 33, bailer on fire.
3. Annual service was done on pumper truck by Great Plains Fire.

Kennedy Turbine Earnings Report

The turbine went on-line August, 2010. The kilowatt hours (kh) are gleaned from our Otter Tail Power (OTP) monthly bills. Per OTP, earnings are calculated at .08571/kh.

| | <u>Month</u> | <u>Kilowatt Hours</u> | <u>Earnings</u> |
|----|---------------------|---------------------------|-------------------|
| 1 | 09/2010 | 1,440 | 123.42 |
| 2 | 10/2010 | 720 | 61.71 |
| 3 | 11/2010 | 400 | 34.28 |
| 4 | 12/2010 | 160 | 13.71 |
| 5 | 01/2011 | 0 | 0.00 |
| 6 | 02/2011 | 80 | 6.86 |
| 7 | 03/2011 | 0 | 0.00 |
| 8 | 04/2011 | 0 | 0.00 |
| 9 | 05/2011 | 880 | 75.42 |
| 10 | 06/2011 | 2,480 | 212.56 |
| 11 | 07/2011 | 480 | 41.14 |
| 12 | 08/2011 | 0 | 0.00 |
| 13 | 09/2011 | 0 | 0.00 |
| 14 | 10/2011 | 0 | 0.00 |
| 15 | 11/2011 | 0 | 0.00 |
| 16 | 12/2011 | 720 | 61.71 |
| 17 | 01/2012 | 4,160 | 356.55 |
| 18 | 02/2012 | 2,240 | 191.99 |
| 19 | 03/2012 | 1,360 | 116.57 |
| 20 | 04/2012 | 2,640 | 226.27 |
| 21 | 05/2012 | 3,520 | 301.70 |
| 22 | 06/2012 | 2,720 | 233.13 |
| 23 | 07/2012 | 1,040 | 89.14 |
| 24 | 08/2012 | 880 | 75.42 |
| 25 | 09/2012 | 1,680 | 143.99 |
| 26 | 10/2012 | 2,000 | 171.42 |
| 27 | 11/2012 | 800 | 68.57 |
| 28 | 12/2012 | 320 | 27.43 |
| 29 | 01/2013 | 480 | 41.14 |
| 30 | 02/2013 | 880 | 75.42 |
| 31 | 03/2013 | 0 | 0.00 |
| 32 | 04/2013 | 800 | 68.57 |
| 33 | 05/2013 | 1,760 | 150.85 |
| 34 | 06/2013 | 1,360 | 116.57 |
| 35 | 07/2013 | 400 | 34.28 |
| 36 | 08/2013 | 320 | 27.43 |
| 37 | 09/2013 | 240 | 20.57 |
| | IN 37 MONTHS | 36,960 | \$3,167.84 |

NOTE: Even at its best monthly production of \$356.55 (01/2012) multiplied by 37 months, \$13,192.35 divided by 3 years equals only \$4,397.45/year, barely enough for maintenance, with hopes of return on the City's \$25,000 investment being very, very slim.