

Minutes

Kennedy City Council Meeting
May 6, 2013

CALL TO ORDER: Mayor T. Truedson called the meeting to order at 7:00 P.M. Council members present included Kevin Hanson, Justin Osowski, Cindy Urbaniak and P. Larson. Also present were City employees Greg Mitziga and Mary Cooney, and Sandy Lindgren on behalf of Kittson Central School.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None

APPROVAL OF MINUTES: C. Urbaniak made a motion to approve the April 8, 2013, meeting minutes as presented. J. Osowski seconded. Motion carried.

PUBLIC FORUM: Sandy Lindgren indicated that Kittson Central would like to purchase the Kennedy school stage backdrop for \$250. P. Larson made a motion to sell the Kennedy school stage backdrop to Kittson Central School for the price of \$250. J. Osowski seconded. Motion carried.

S. Lindgren indicated she would be vacating her cold storage room at the school and that Andy Kirkeby was interested in renting. Lindgren was told to return the room key to the City office and A. Kirkeby could pay rent and pick-up key at the City office.

A brief discussion was had about items remaining in the Kennedy school kitchen, including the stove (\$500), the dishwasher (\$250), and the convection oven (\$500). Council indicated a readiness to sell items for any good offer.

CLERK'S REPORT: The new City of Kennedy website is done and live. Council was encouraged to check the website out.

Half of the City office has been painted by the clerk. The remaining half may have to wait until winter, unless some volunteers step forward, as summer is a busy time for the City and the clerk.

In response to the "set-back" questions put forward by two residents last month, clerk inquired with Kittson County about their building code. Kittson County has a countywide building code, which Kennedy would follow unless the City of Kennedy passes an ordinance requiring greater restriction(s) within its city limits. The building code has been posted, in its entirety, on the City of Kennedy website, under Government > City Policies.

Celebrate Kennedy 2013 was briefly discussed. K. Hanson and P. Larson will handle Friday night at the park. J. Osowski will work with Jon Turn on the 5K run. C. Urbaniak will handle "Kids Games". No further discussion about the weekend was brought forward.

P. Larson made a motion to accept the Clerk's Report as presented. J. Osowski seconded. Motion carried.

TREASURER'S REPORT: The City's financial report was presented, including Checks Issued in April, 2013; Unpaid Bills Detail as of May 6, 2013; May 6, 2013, Cash Balance Sheet; and 04/28/2013 Bank Statements. Large expenses this month include the annual utility tractor payment to John Deere Financial (2nd of 4) in the amount of \$2429.99, and the first half of 2013 real estate special assessments in the amount of \$2573.56.

Five (5) CDs mature on the May 11, 2013. P. Larson made a motion to: (1) combine the CDs into two, one in the amount of \$25,000, with the balance in the other; (2) renew each CD for the term of for five (5) years at 1.35% interest; and (3) to **proceed only if** KodaBank's Pete Anderson will work with us on early withdrawal should it become necessary. C. Urbaniak seconded. Motion carried.

The 2012 draft audit has been received and is being reviewed by treasurer.

P. Larson made a motion to accept the Treasurer Report as presented. C. Urbaniak seconded. Motion carried.

PAY BILLS: P. Larson made a motion to pay all bills, totaling \$11,744.23, as presented. C. Urbaniak seconded. Motion carried.

MAINTENANCE REPORT: Attached.

C. Urbaniak made a motion to accept Maintenance Report as presented. J. Osowski seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

J. Osowski made a motion to accept the Fire Department Report as presented. P. Larson seconded. Motion carried.

Minutes

Kennedy City Council Meeting
May 6, 2013

SCHOOL COMMITTEE REPORT: The turbine hasn't been running consistently. High winds seem to trigger shut-off and then it seems to need to be rebooted. Once it is rebooted it runs well again until high winds. This spring we have had a lot of high winds.

Mike and Gary Jensen have submitted a check in the amount of \$400 for both score boards.

B. Field room has been vacated but rent has not been paid. A. Kirkeby room vacated.

Per G. Mitziga, there is a party interested in the portable milk cooler (\$100-150) and 6 backboards. T. Truedson wants three sets of lockers (\$150) and P. Larson wants four sets of lockers (\$200).

Turf restoration work stemming from the 2010 geothermal loop field installation is still outstanding. T. Truedson says it is too wet to prep soil for seeding at this time.

Per last month's inquiries from P. Larson and K. Hanson regarding removing snow from ball field, G. Mitziga had Randy Jensen do the work with his small tractor. R. Jansen worked 3.5 hours, at \$80/hour, totaling \$280.00.

T. Truedson made motion to accept the School Committee Report as presented. C. Urbaniak seconded. Motion carried.

UNFINISHED BUSINESS: Neither of the two individuals with long-time delinquent water bills appeared in court on April 9, 2013, at 8:45 a.m. They each had until today, May 6, at 4:40 p.m., to appeal or satisfy the judgment. If they do neither, the sheriff will serve them and they have 180 days to satisfy or we can garnish wages.

Regarding condemnation of Halbert and Newman properties, a copy of J. Hane's letter to City was reviewed. Halbert was served on April 24, 2013. Twenty days from the date of service the City will be able to move the court for a default motion. However, the sheriff was not successful in serving Newman. Therefore, the order on Newman must be published in the Kittson County Enterprise for four weeks. Twenty days after the last week's publication has expired, the City will be able to move the court for a default motion.

NEW BUSINESS: Council will work on a list of properties that need clean-up and also the next houses for condemnation. Clerk will work with City attorney J. Hane on letters to Martin, McClintic owner, and Randy Knutson.

JUNE MEETING DATE: The June council meeting will be held on Monday, June 10, 2013, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 9:00 PM by motion made by C. Urbaniak and seconded by J. Osowski. All in favor and the motion carried.

Signed July 15, 2013
Mary Cooney, Clerk (Attest)

Signed July 15, 2013
Todd Truedson, Mayor

City of Kennedy Maintenance Report

May 6, 2013

1. Painted two steel doors for sheds. Ready to install.
2. Got the rink key back. Did some minor rink repair work.
3. Went to pond school in Detroit Lakes. K. Hanson covered required maintenance monitoring.
4. Took down snow fence and alley markers.
5. Clean-up week. Eight people arranged for City hauling.
6. Put out benches and garbage cans at ball field.
7. Pumped water from ball field.
8. Cleaned up snow blower and snow bucket. Put away.
9. Hallock scheduled to clean streets week of May 13 – 17.
10. Kennedy Crew ordered and purchased new banners for main street.

City of Kennedy Fire Dept. Report

May 6, 2013

1. Have received titles for 5 of the 6 untitled fire vehicles. 1931 GMC will remain untitled at this time, until Fire Department requests otherwise, at which time they will have to take the vehicle to Bemidji for inspection, or attempt to arrange inspection in Kennedy.
2. No fire calls.
3. April 17 – Radio meeting on transitioning to new 800 system at Kittson Co Court House, 6:00 PM. G. Mitziga and A. Kirkeby attended.
4. April 17 – Training in Drayton at American Crystal Sugar, with five department members attending.
5. April 21 – Pancake breakfast fund raiser ran from for 8:00 to 2:30. Served about 100.
6. April 29 - Fitness tests at Fire Hall. All department members attended.
7. No progress on new sign.