

Minutes

Kennedy City Council Meeting
April 8, 2013

CALL TO ORDER: Mayor T. Truedson called the meeting to order at 7:10 P.M. Council members present included Kevin Hanson, Justin Osowski, and P. Larson, and City employees Greg Mitziga and Mary Cooney. Also present were Andy Kirkeby and KLJ's Kelsey Timmer.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None

APPROVAL OF MINUTES: P. Larson made a motion to approve the March 20, 2013, Special Meeting minutes as presented. J. Osowski seconded. Motion carried.

PUBLIC FORUM: Andy Kirkeby requested a negotiated deal on his cold storage rental. Council indicated it could do so if Kirkeby vacated early. Kirkeby agreed to vacate by 4/30/13. Council determined a \$60 reduction could be applied.

K. Timmer reported on KLJ's Kennedy water project status.

1) The City of Kennedy has responded to KLJ's questionnaire.

2) A motion is needed to proceed with the requests for funding from the Minnesota Department of Health, and also from the Minnesota Public Facilities Authority. K. Hanson made a motion to authorization the requests for funding for the Kennedy water project, as presented by KLJ's K. Timmer. J. Osowski seconded. Motion carried.

3) KLJ has drawn up a cover letter to MN Dept. of Health's Revolving Fund Coordinator, requesting that the City of Kennedy's water project be placed on the Revolving Fund Project Priority List. Letter was printed on City of Kennedy letterhead, dated April 8, 2013, and signed by M. Cooney.

4) KLJ has drawn up a cover letter to MN Public Facilities Authority's Revolving Fund Coordinator, requesting that the City of Kennedy's water project be placed on the Drinking Water Revolving Fund Intended Use Plan. Letter was printed on City of Kennedy letterhead, dated April 8, 2013, and signed by M. Cooney.

5) Funding will most likely will be a low interest (1-2%), 20 year loan.

MN Public Facilities Authority makes 2014 funding decisions after May 3, 2013. MN Dept. of Health makes 2014 funding decisions after June, 2014. In both cases, decisions are announced in either September or October, 2013. If funding is secured, the approximate project timeline would follow: January, 2014, Engineering Plans and Spec; February, 2014, Bid Project; March, 2014, Award Contract; April or May 2014, Begin Construction; and June, 2014, End Construction.

CLERK'S REPORT: Does the council want to donate/advertise in the Civil Air Patrol Magazine. Council expressed belief that the County currently supports this service and council would, therefore, not donate at this time.

Ottertail's T. Stallman sent an e-mail requesting the City's elected officials call their congressional representative to voice opposition to Senate Omnibus Energy Bill SF 901, with regards to solar energy and subsidized funding thereof. Council will proceed individually, should they decide to do so.

Clerk stated two Kennedy residents are seeking information on the "set-back" requirements in the City of Kennedy. Clerk was directed to go to the Kittson County Court House for Building Code information.

Four houses within the city limits have recently been sold, including B. Field, J. Davis, C. Langen, and Helderman.

K. Hanson made a motion to accept the Clerk's Report as presented. J. Osowski seconded. Motion carried.

TREASURER'S REPORT: The City's financial reports were presented and reviewed, including Checks Issued in March, 2013; Unpaid Bills Detail as of April 8, 2013; April 8, 2013, Cash Balance Sheet; and 03/27/2013 Bank Statements. Large expense this month includes workers compensation insurance for \$4,311.00.

Auditor was on-sight for 2012 City audit from March 25-March 26, 2013.

NextGen has requested \$298.77 reimbursement for the cost of fuel for their 3/21/2013 site visit. K. Hanson made a motion to pay the NextGen fuel reimbursement as requested. J. Osowski seconded. Motion carried.

K. Hanson made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

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PAY BILLS: K. Hanson made a motion to pay all bills, totaling \$9,041.86, as presented. J. Osowski seconded. Motion carried.

MAINTENANCE REPORT: Attached.

J. Osowski made a motion to accept Maintenance Report as presented. K. Hanson seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

P. Larson made a motion to accept the Fire Department Report as presented. J. Osowski seconded. Motion carried.

SCHOOL COMMITTEE REPORT: The turbine last stopped running on 02/06/2013. Next Gen was here 3/21/13. Turbine has been running since.

The filing fee for an "Eviction Action Complaint" is \$350, which can NOT be recovered with the process, but only in Small Claims Court under another proceeding. Additionally, there will be a minimum of \$75 for serving the papers. Council determined they want to proceed. Clerk will file paperwork on April 9, 2013.

Mike and Gary Jensen would like to purchase one score board for \$200. P. Larson will research. Table for this month.

T. Truedson will research what price to ask for the stage curtains.

P. Larson and K. Hanson inquired about removing snow from ball field. G. Mitziga will see what can be done.

UNFINISHED BUSINESS: Clerk has filed with the 9th Judicial District Court a State of Claim and Summons for each of the two long-time delinquent water bills. Court date is April 9, 2013, at 8:45 a.m.

Copies of J. Hane's letters to the Pine County Sheriff and to the Kittson County Sheriff requesting service upon the two property owners of condemned properties were reviewed. J. Hane will keep us apprised of these situations.

NEW BUSINESS: The new Kennedy website (www.cityofkennedy.com) was revealed and 125th Anniversary Committees were started.

MAY MEETING DATE: The May council meeting will be held on Monday, May 6, 2013, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 9:45 PM by motion made by P. Larson and seconded by J. Osowski. All in favor and the motion carried.

Signed May 6, 2013
Mary Cooney, Clerk (Attest)

Signed May 6, 2013
Todd Truedson, Mayor

City of Kennedy Maintenance Report

April 8, 2013

1. March 18 – Snow storm with 5 inches snow.
2. March 19 – Snow removal.
3. March 20 – Snow removal.
4. March 21 – Fire extinguishers serviced.
5. March 21 – NextGen serviced and repaired turbine.
6. March 26 – worked on pumps for spring thaw. Ready to go.
7. March 29 – Painted door for grey shed.
8. April 1 – Rink lights and heat off. Cleaned area.
9. April 3, 4 – Cleaned ditches with Weleske.
10. April 23-25 – Pond school (waste water) in Detroit Lakes. K. Hanson will cover for city maintenance.

Council directed G. Mitziga to look into county and state sales on snow plows and tractors with loaders

City of Kennedy Fire Dept. Report

April 8, 2013

1. Clerk has completed paperwork and application process for titling ALL untitled fire vehicles (six total). Titles are pending.
2. March 17, 2013, Sunday, two car accident on MN Highway 11. Head on collision. One fatality (no seat belt).
3. March 17, 2013, Sunday, car roll-over on County Road 5.
4. March 27, 2013, Hallock hospital ice-machine fire. Turned back.
5. April 1 - Meeting. Ordered: masks for grass fires, blocking for van, and air pack recertification.
6. April 17 – Radio meeting at Kittson Co Court House at 6:00 PM.
7. April 21 – Pancake breakfast scheduled for 8:00 to 2:30.
8. Fire Relief Asc. audit completed.
9. Fire Department sign needs repair or replacing.