

# Minutes

Kennedy City Council Meeting  
January 7, 2013

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**CALL TO ORDER:** Mayor Truedson called the meeting to order at 7:10 P.M. Council members present included Paul Larson, Kevin Hanson, and council members elect Justin Osowski and Cindy Urbaniak. Also present were city employees Greg Mitziga and Mary Cooney.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** Appoint acting mayor, select official newspaper, and select official depository for city funds.

**APPROVAL OF MINUTES:** P. Larson made a motion to approve the December minutes as presented. T. Truedson seconded. Motion carried.

**PUBLIC FORUM:** None.

**CLERK'S REPORT:** Council members elect Justin Osowski and Cindy Urbaniak took the Oath of Office. 2013 City Council photo was taken.

**TREASURER'S REPORT:** The city's financial reports including Checks Issued in December 2012, Unpaid Bills Detail as of January 7, 2013, January 7, 2013 Cash Balance Sheet, and 12/27/2012 Bank Statements were presented and reviewed. On 12/11/2012 the city received \$34,315.38 from the Kittson County Auditor for the second half of 2012 property taxes, specials, and delinquent utilities. The second half of the MN Local Government Aid (LGA), in the amount of \$33,544.00, was received on 12/26/2012.

J. Osowski made a motion to move \$30,000 from the General Checking account to the Money Market account. K. Hanson seconded. Motion carried.

P. Larson made a motion to accept the Treasurer Report as presented. J. Osowski seconded. Motion carried.

**PAY BILLS:** Council agreed to pay InvisiMax annually to save 8% per year. K. Hanson made a motion to pay the \$237.86 fuel costs Next Gen incurred on their last Kennedy site visit for turbine maintenance and repair. C. Urbaniak seconded. Motion carried.

K. Hanson made a motion to pay all bills, totaling \$7,391.76, as presented. C. Urbaniak seconded. Motion carried.

**MAINTENANCE REPORT:** Attached.

P. Larson made a motion to accept Maintenance Report as presented. C. Urbaniak seconded. Motion carried.

**FIRE DEPARTMENT REPORT:** December 17, 2012, 8:00 P.M., a fire call came in from Northstar Canola plant. Dust in filter caught fire. Northstar sprinkler system did go off. Both Kennedy and Hallock departments responded. Kennedy Department was back at station by 10:30 P.M.

December 27, 2012, 1:00 P.M., a fire call came in from Harvest States elevator in Drayton. An explosion occurred, resulting in a very large fire. Mutual aid was requested.

On December 11, 2013, the City was in receipt of \$31,000 in grant money via electronic deposit from USDA Rural Development to be applied to the Fire Department's rescue van purchase/retrofit project. On December 12, 2012, the City issued a \$45,005 check to the Fire Department, comprised of \$31,000 in grant funds and the \$14,005 balance in loan funds.

C. Urbaniak made a motion to accept the Fire Department Report as presented. K. Hanson seconded. Motion carried.

**SCHOOL COMMITTEE REPORT:** M. Cooney compiled and on 12/27/2012 submitted the data requested by the Minnesota Department of Commerce, Division of Energy Resources on the \$100,000 Go-Green grant, the Go-Green Business Center and the wind turbine.

The turbine has been running since 12/14/2012.

Two cold storage tenants have long term delinquent balances. T. Truedson will speak with one and M. Cooney will research and begin legal process on the other.

K. Hanson made a motion to accept the School Committee Report as presented. J. Osowski seconded. Motion carried.

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**UNFINISHED BUSINESS:** Anderson Sanitation agreed to pick up the Senior Center's garbage with the city's garbage. A February 2, 2013, meatball supper fund raiser has been set for the Senior Center. M. Cooney will contact council and staff, as the date approaches, with requests for food and time donations.

**NEW BUSINESS:** The following appointments were made:

Acting Mayor..... P. Larson  
Finance Committee..... Kevin Hanson & Justin Osowski  
Water, Sewer & Streets ..... Todd Truedson  
Park & Recreation/125<sup>th</sup> Anniversary.... Cindy Urbaniak & Paul Larson  
School Building ..... Kevin Hanson & Todd Truedson

The Kittson County Enterprise was selected as the City's official newspaper. KodaBank will remain the City's official depository.

The 2013 Kennedy Fee Schedule will implement the following changes: Mowing Minimum = \$50/time; Table Rental = \$10.00; Chair Rental = \$0.50; Water Bill Late Fee = \$10.00; Water Bill Disconnection Notice = \$10.00; Water over 1000 gallons\1000 gallons = \$8.25. C. Urbaniak made a motion to bill for mosquito spraying during the months of May through September, every year, regardless of the frequency of actual spraying. P. Larson seconded. Motion carried.

P. Larson made a motion to accept the appointments, the official newspaper, the official depository, and the fee schedule changes as presented. C. Urbaniak seconded. Motion carried.

**FEBRUARY MEETING DATE:** The February council meeting will be held on Monday, February 4, 2013, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 8:30 PM by motion made by C. Urbaniak and seconded by J. Osowski. All in favor and the motion carried.

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Singed 3/11/2013  
Mary Cooney, Clerk (Attest)

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Singed 3/11/2013  
Todd Truedson, Mayor

# City of Kennedy

# Maintenance Report

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January 07, 2013

1. Geo-thermal unit in boiler room at school had wiring that was burned off of a relay. T. Truedson fixed the unit.
2. December 12, 2012, ploughed snow on city streets.
3. NextGen was in town to repair turbine on 12/14/2012. Has been running since.
4. Worked on rink preparation including putting timers on lights, put up boards, open and clean warming house and setting out garbage can. D. Ryden has flooded the rink.
5. December 20, 2012, ploughed snow on city streets.
6. Repaired wind-damaged Christmas decorations and replaced burnt-out lights as required.
7. Ordered LED bulbs for Christmas decorations.
8. Picked up remaining seven stop signs and finished replacing old signs. The sign update project is now complete.
9. Repaired furnace at city office on January 2, 2013. Ignitor was bad.
10. Scheduled Pesticide License Certification at Thief River Falls on 1/23/13.
11. Cars are still parked on the street during snow plowing. T. Truedson will talk to them.
12. J. Olsonowski wants to know if the Lancaster Legion can use the Kennedy ball field this summer. He was told to come to a council meeting.
13. Should the City attempt to sell or dispose of the 10,000 gallon and the 20,000 gallon fuel oil tanks at the school? G. Mitziga was told to do so research and get back to the council.
14. Will start to make two picnic tables this month.
15. Two steel doors are needed for City sheds. One on the 5<sup>th</sup> Street shed and one on the Pacific Avenue shed.