

# Minutes

Kennedy City Council Meeting  
December 11, 2012

---

**CALL TO ORDER:** Mayor Truedson called the meeting to order at 6:35 P.M. Council members present included Paul Larson, Mary Ryden, and Duane Peterson. Also present were city employees Greg Mitziga and Mary Cooney and council member elect Justin Osowski. Council member Kevin Hanson was absent.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** None.

**APPROVAL OF MINUTES:** D. Peterson made a motion to approve the November minutes as presented. M. Ryden seconded. Motion carried.

**PUBLIC FORUM:** None.

**CLERK'S REPORT:** Clerk did not attend the November 20, 2012, Wastewater & Water System Seminar in Fosston due to illness.

M. Ryden made a motion to reconsider the new dates for Celebrate Kennedy, per requests from the VFW's Neal Johnson and the Kennedy Crew. D. Peterson seconded. Motion carried. P. Larson made a motion to set the new Celebrate Kennedy date for the last week in June, in agreement with the VFW and Kennedy Crew request. D. Peterson seconded. Motion carried. Celebrate Kennedy 2013 will be held June 28-29, 2013, and Celebrate Kennedy 2014 will be held June 27-29, 2014.

Per Clerk's request, the Council discussed delinquent cold storage room rent policy and directed Clerk to extend a 30 day grace period at this time. A policy will be discussed further and formally put into place at a future date.

Dane Ryden will be managing the rink again this year, but flooding has yet to be started. T. Truedson will speak with Kenny Urbaniak about steel pieces for the rink.

The Cornerstone Food Pantry has opened and is located in Hallock's Grace Lutheran Church. An announcement will be included in the Kennedy Klips.

M. Ryden made a motion to accept the Clerks Report as presented. P. Larson seconded. Motion carried.

**TREASURER'S REPORT:** The city's financial reports including Checks Issued in November 2012, Unpaid Bills Detail as of December 10, 2012, December 10, 2012 Cash Balance Sheet, and 11/28/2012 Bank Statements were presented and reviewed. It was noted that the city received \$6,790.00 from MN Management & Budget, via electronic payment on 11/23/2012, for DNR Forestry Fire 223 (Karlstad fire). This check will be cut and mailed to the Kennedy Fire Dept. with the unpaid bills on 12/11/2012. On 12/03/2012 the city received \$34,315.38 from the Kittson County Auditor for the second half of 2012 property taxes, specials, and delinquent utilities. It was also noted that the second half of the MN Local Government Aid (LGA), in the amount of \$33,544.00, is schedule for payment to the city on 12/26/2012.

Large expenses this month include the annual P&I water bond payment to the Kittson Co. Auditor in the amount of \$6,640.44, due 1/1/2013, and the Kittson Co. EDA Go-Green loan payment of \$2,000.00, due 12/2012.

The 2012 Budget and Actual were reviewed. Through careful planning and spending management, the city trimmed almost \$18,000 from what was budgeted for the year 2012. The areas where the most savings were realized included the school building operating cost (2011 = \$45,222; 2012 Budget = \$6000; 2012 Actual = \$2,616), city insurance (\$7,834 saving due to changes at school building), office propane (realized through itemized tracking) and overtime.

D. Peterson made a motion to accept the Treasurer Report as presented. P. Larson seconded. Motion carried.

**PAY BILLS:** P. Larson made a motion to pay all bills as presented. D. Peterson seconded. Motion carried.

**MAINTENANCE REPORT:** Attached.

M. Ryden made a motion to change city Christmas lights to LED. D. Peterson seconded. Motion carried.

D. Peterson made a motion to accept Maintenance Report as presented. M. Ryden seconded. Motion carried.

**FIRE DEPARTMENT REPORT:** There were no fire calls this month.

The rescue van was delivered and put into service. On December 5, 2012, USDA representative Andrew Gag was in

# Minutes

Kennedy City Council Meeting  
December 11, 2012

---

Kennedy to perform his audit on the van. At that time, M. Cooney submitted the rescue van's final invoice and A. Gag indicated he would initiate his request for the release of the projects final disbursement, in the amount of \$31,000 in grant money.

The Fire Department's November meeting minutes were presented.

M. Ryden made a motion to accept the Fire Department Report as presented. D. Peterson seconded. Motion carried.

**SCHOOL COMMITTEE REPORT:** On December 6, 2012, the city received an e-mail from the Minnesota Department of Commerce, Division of Energy Resources (the source of a \$100,000 Go-Green grant), and was directed to provide information on the Go-Green Business Center and the wind turbine. Specifically, the state wanted to know: 1) what happened with the Go-Green project; 2) what does the city have in mind for the Go-Green Business Center in the future; and, 3) what are the numbers for the wind turbine energy production since it went online? M. Cooney will compile the data requested and present it to the state prior to year's end, per their timeline.

The turbine has been down again, since November 5, 2012. NextGen has been notified and we have been waiting for service. They anticipate being here Thursday of this week, 12/13/12, provided the weather cooperates and it isn't too windy to climb the tower.

Council notified T. Truedson that the turf restoration must be completed next spring or we will have a mud hole in 2014, during our 125<sup>th</sup> celebration.

D. Peterson made a motion to accept the School Committee Report as presented. M. Ryden seconded. Motion carried.

**UNFINISHED BUSINESS:** The Kennedy property condemnation letters went out, via US mail return receipt requested, to four property owners on November 19, 2012. As of this date, three receipts have been received back, but no signed contracts. It was noted that Glen Anderson, from Lancaster, was in town to look at the one property that has not returned receipt. The property owners have until the end of the year to respond. In January, 2013, city attorney J. Hane will direct the city's next step.

No action has been taken by the two individuals that no longer live in Kennedy but still have delinquent water bills. They have until year-end to pay their bill in-full or face legal action.

The Kennedy/Donaldson Senior Citizen Center has received a few donations in response to the donation request that appeared in the *Kennedy Klips*. However, it is still in need of some short-term financial assistance and a long term volunteer infusion. Dan Sjostrand informed the city that, as the center is not owned by the city, the city cannot insure it through the city's policy. The council reviewed the center's current expenses and determined to request Anderson Sanitation allow the center's garbage to be picked up with the city's. Eliminating the garbage bill, combined with the city's commitment to provide the center's water, snow removal and lawn care free of charge, should eliminate approximately \$1000/year in center expenses. The council also agreed to work with the center on a fund raiser, possibly during the month of January. M. Cooney was directed to speak with the center to get their input on what and when, and to get the ball rolling.

T. Truedson made a motion to donate \$1000 to the center at this time. M. Ryden seconded. The motion carried.

T. Truedson also indicated he would donate his mayoral salary to the center in 2013.

**NEW BUSINESS:** None.

**JANUARY MEETING DATE:** The January council meeting will be held on Monday, January 7, 2013, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 8:30 PM by motion made by M. Ryden and seconded by D. Peterson. All in favor and the motion carried.

---

Signed 1/7/2013

Mary Cooney, Clerk (Attest)

---

Signed 1/7/2013

Todd Truedson, Mayor

# City of Kennedy Maintenance Report

---

December 11, 2012

1. Cleaned and serviced 4430 tractor and put on snow blower.
2. Replaced bulbs and put up city Christmas lights.
3. Cleaned and serviced city pickup. New tires purchased and mounted on front.
4. Installed six new stop, four new yield, and four new all way signs on west side of town. Seven stop signs remain to be replaced on the west side. There is money left in the 2012 budget, so remaining signs will be purchased now.
5. Cleaned and serviced LX188 and X540 mowers.
6. Cleaned and serviced weed trimmers and one chain saw.
7. Fixed duct work in school shop.
8. Discovered vandalized and broken door jamb in school shop and repaired.
9. A few cars are being left parked on roads during snow removal times. T. Truedson will speak to the offending parties.
10. An inoperable car is parked on lot north of fire station. T. Truedson will get it moved.
11. Water plant display screen needs to be replaced and will cost between \$300-400.
12. There is no heat in the boiler room at the school. T. Truedson & G. Mitziga will address.