

Minutes

Kennedy City Council Meeting
November 13, 2012

CALL TO ORDER: Mayor Truedson called the meeting to order at 7:07 P.M. Council Members present were Duane Peterson, Paul Larson, Kevin Hanson and Mary Ryden. Also present were city employees Mary Cooney and Greg Mitziga, and council member elect Justin Osowski.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: D. Peterson made a motion to approve the October minutes as presented. M. Ryden seconded. Motion carried.

PUBLIC FORUM: None.

CLERK'S REPORT: Clerk presented the November 6, 2012, general election results and the council, being the legally constituted city canvassing board, canvassed the results. Per their certified results, the candidates for Kennedy city council received vote tallies as follows: Jon Pietruszewski 45, Cynthia Urbaniak 99, Justin Osowski 69, and three write-in votes were divided with one each for Rick Peterson, David Kaul and LaDonna Truedson.

The city clerk will attend a November 20 Wastewater & Water System seminar in Fosston, in an effort to begin the process of locating funds for an upcoming 2013 water and sewer project for Kennedy.

The clerk reported that Kennedy's VFW commander Neil Johnson has requested the council reconsider the dates for Celebrate Kennedy. Todd Truedson will discuss dates with N. Johnson and M. Cooney will ask the Kennedy Crew to weigh-in on their preferred dates, as well.

The last of the delinquent water bills were attached to the 2013 property taxes.

K. Hanson made a motion to accept the Clerks Report as presented. M. Ryden seconded. Motion carried.

TREASURER'S REPORT: The city's financial reports including Checks Issued in October 2012, Unpaid Bills Detail as of November 13, 2012, November 13, 2012 Cash Balance Sheet, and 10/29/2012 Bank Statements were presented and reviewed. It was noted that the city received \$5,727.48 in State Fire Aid from MN Management & Budget via electronic payment, to be passed on to the Kennedy Fire Relief Asc. pension fund. This check will be cut and mailed with the unpaid bills on 11/14/2012.

P. Larson made a motion to accept the Treasurer Report as presented. D. Peterson seconded. Motion carried.

PAY BILLS: P. Larson made a motion to pay all bills as presented. K. Hanson seconded. Motion carried.

MAINTENANCE REPORT: Attached.

T. Truedson reported that he found no Christmas lights rebates available at this time. The council agreed to look at purchasing new LED Christmas lights during January sales, if the budget allows. Per G. Mitziga, the cost comparison of LED to standard is \$3.69:\$1.69, with the electrical wattage used comparison being about 2:25.

D. Peterson made a motion to accept Maintenance Report as presented. K. Hanson seconded. Motion carried.

FIRE DEPARTMENT REPORT: At 11:00 a.m. on 11/12/2012 a fire call was received from the Hallock elevator. A bearing caught fire on the north end of the elevator. The fire was battled by many area departments with the Kennedy fire department returning to Kennedy at 5:00 p.m. that day.

The rescue van is done and scheduled for delivery on 11/14/2012 at 6:00 p.m. The van's punch list will be reviewed at that time. Once the punch list has been completed, M. Cooney will contact USDA representative Andrew Gag to arrange his audit visit and then, subsequently, our request for the release of the grant money.

The Fire Department's October meeting minutes were presented. There was no vote recorded in the minutes that approved the \$7000 purchase recently made by Fire Chief A. Kirkeby. The council agreed that the fire chief must follow the proper state mandated protocol moving forward, including department and council votes prior to the purchase or sale of any city property. K. Hanson made a motion to sell the Fire Department's 2001 Ford pickup for \$2,500. P. Larson seconded. Motion carried.

The city clerk was asked to include fire safety tips in the *Kennedy Klips* in the upcoming months.

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M. Ryden made a motion to accept the Fire Department Report as presented. D. Peterson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: NextGen serviced the wind turbine on 11/1/2012.

T. Truedson did not complete the turf restoration this fall. He now plans to seed in the spring of 2013.

G. Mitziga did dispose of the worst remaining items at the school and moved the remainder to the stage for now.

K. Hanson made a motion to accept the School Committee Report as presented. M. Ryden seconded. Motion carried.

UNFINISHED BUSINESS: The letter city attorney J. Hane drafted to the owners of the remaining condemned properties was modified, approved by J. Hane and the council, and will be sent this week to the four individuals that indicated they would work with the city. The letter defines the options and timeframe for the property owners moving forward.

The letters to the two individuals that no longer live in Kennedy but still have delinquent water bills were sent on October 23, 2012. These letters gives them each until year-end to pay their bill in-full or face legal action.

NEW BUSINESS: Per D. Peterson, the Kennedy Donaldson Senior Citizens Center is in need of some financial assistance. M. Cooney was asked to speak with A. Kirkeby about negotiating a deal to credit his room rent in exchange for cooking some meals as fund raisers for the center. Cooney will also inquire with Sjostrand Ins. Agency if the city's policy can cover the building. And, a donation request will be included in the *Klips* with the next water bill.

DECEMBER MEETING DATE: The December council meeting will be held on Tuesday, December 11, 2012, at 6:30 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 8:30 PM by motion made by D. Peterson, seconded by M. Ryden. All in favor and the motion carried.

December 11, 2012

Mary Cooney, Clerk (Attest)

December 11, 2012

Todd Truedson, Mayor

City of Kennedy Maintenance Report

November 13, 2012

1. Put snow fence posts and markers in city's alleys.
2. Cleaned city streets' gutters, removing leaves and other debris.
3. Serviced snow plow and truck and put snow plow on truck.
4. Put equipment away in shed for winter.
5. Took 4 hours vacation time for beet harvest.
6. November 1, 2012 – Turbine was serviced. A centrifugal on the top was reset and the six month service was completed.
7. North Kittson Rural Water control screen needs replacing or repairing. We need to get it into the 2013 budget if possible. A new dial-up system would cost about \$350 and will call G. Mitziga directly if issues are detected.
8. Dandelion chemical will be purchased now and 2013 spring delivery will be requested.
9. Fourteen traffic signs will be updated in December 2012 to meet new Federal Highway Administration minimum sign retroreflectivity levels. This is the second round of sign updates with Kennedy's city limits, with the first round completed in 2011. The remaining signs will be updated as required and as the budget allows.