

Minutes

Kennedy City Council Meeting
October 22, 2012

CALL TO ORDER: Mayor Truedson called the meeting to order at 7:05 P.M. Council Members present were Duane Peterson, Paul Larson, Kevin Hanson and Mary Ryden. Also present were Mary Cooney and Greg Mitziga.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: D. Peterson made a motion to approve the September minutes and the 2013 Budget Meeting minutes as presented. M. Ryden seconded. Motion carried.

PUBLIC FORUM: None.

CLERK'S REPORT: The clerk will be on vacation from 10/29/12 through 11/2/12. An announcement will be included in the *Klips*, a sign will be posted on the door, and G. Mitziga's and T. Truedson's phone numbers will be posted. M. Ryden made a motion to accept the Clerks Report as presented. P. Larson seconded. Motion carried.

TREASURER'S REPORT: City's financial reports including Checks Issued in September 2012, Checks Issued October 1-19, 2012, Unpaid Bills Detail as of October 3, 2012, Unpaid Bills Detail as of October 22, 2012, October 22, 2012 Cash Balance Sheet, and 9/26/2012 Bank Statements were presented and reviewed. It was noted that the city received MN DOT's electronic payment for the Hwy 75 bridge project reimbursement on 9/26/2012.

A Profit and Loss report will be presented at the November 2012 council meeting in an effort to identify any outstanding 2012 budget items, any over and/or under budget items, and what actions to take, if any, prior to year's end.

P. Larson made a motion to accept the Treasurer Report as presented. D. Peterson seconded. Motion carried.

PAY BILLS: P. Larson made a motion to pay all bills as presented. D. Peterson seconded. Motion carried.

MAINTENANCE REPORT: Attached. K. Hanson made a motion to buy two new front tires for the city pick-up and to take the pick-up to Dalhstroms for electronic testing and tune-up. M. Ryden seconded. Motion carried.

Council agreed to discuss the purchase of more white plastic tables for public rental after 2012's actual numbers versus budget numbers are reviewed at next month's meeting.

The city's Christmas lights were discussed and T. Truedson volunteered to speak to Ottetail about Christmas lights' rebate for replacing existing lights with energy efficient LED lights.

K. Hanson made a motion to accept Maintenance Report as presented. D. Peterson seconded. Motion carried.

FIRE DEPARTMENT REPORT: Attached.

Reimbursement in-full for the Fire Relief Retirement Supplemental Benefits overpayment made to G. Spilde has been received. A thank-you note was sent to Spilde, thanking him for his cooperation and speedy resolution of this issue.

Per Fire Chief Aaron Kirkeby's e-mail, the delivery of the retrofitted fire department's rescue van has been delayed until November 1. The fire department must make a report to the city council on what is done on the vehicle, what is outstanding, and how the completed work matches the bid. Per T. Truedson, things are on track.

A \$7,500 Fire Department vehicle purchase was made without prior fire department or city council approval. The Purchase Contract was signed by Chief A. Kirkeby, who, per a 10/22/11 letter from city attorney Jeff Hane with a copy given to Kirkeby in 11/2011, has no signing authority on behalf of the City of Kennedy. The city has not received the title for this latest purchased vehicle. Fire department members Truedson and Mitziga were asked to bring Fire Department meeting minutes to the next city council meeting for review. At such time, a discussion on how to proceed with this issue will take place.

The city office received the tanker truck's title from Chief Kirkeby. The purchase was made 9/29/2011; however, the title has never been transferred to the city. The clerk was directed to please address this issue promptly.

K. Hanson made a motion to accept the Fire Department Report as presented. D. Peterson seconded. Motion carried.

SCHOOL COMMITTEE REPORT: The turbine has been down for two weeks. It stopped a few times prior, during the past month, but was easily restarted. However, the current error message indicates climbing the tower to reset is necessary. Next Gen has been contacted and they plan to come to Kennedy for a service call shortly. It was

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noted that the city last paid for electricity at the school in December, 2011, and currently has approximately \$222 credit from the turbine. The school has not been heated since *prior to* December, 2011, and the electricity is only being used for lights and fans.

T. Truedson provided a turf restoration update, indicating, weather permitting, he still plans to seed this fall.

T. Truedson hand-delivered the \$375 invoice to Andy Kirkeby for a stainless steel kitchen prep table, some miscellaneous baking sheets, pots and pans, and storage room rental. Per Truedson, Kirkeby stated his intent to attend a council meeting to discuss this invoice.

G. Mitziga inquired how to proceed with items remaining in school and was directed to dispose of the worst, give away whatever he can, and move the rest to the stage for now.

M. Ryden made a motion to accept the School Committee Report as presented. P. Larson seconded. Motion carried.

UNFINISHED BUSINESS: Clerk presented the letter city attorney Hane has drafted to the owners of the remaining condemned properties. The letter defines the options and timeframe for the property owners moving forward. The council had no objections to the letters as written and directed the clerk to prepare them for signature by next month's council meeting.

Clerk Cooney presented the draft of the letter to be sent to the two individuals that no longer live in Kennedy but still have delinquent water bills. The letter gives them each until year-end to pay their bill in full or the city will proceed with legal action. As the council had no objections to the letters as written, so Mayor Truedson signed them and the clerk was directed to send them via U.S. mail, Return Receipt Requested, on Tuesday, 10/23/2012.

2013 BUDGET: City employee salaries were negotiated and agreed upon and that concluded the 2013 budget negotiations. The 2013 budget in final format will be presented to the council at the November council meeting.

NEW BUSINESS: No new business.

NOVEMBER MEETING DATE: The November council meeting will be held on Tuesday, November 13, 2012, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 8:15 PM by motion made by P. Larson, seconded by M. Ryden. All in favor and the motion carried.

November 13, 2012
Mary Cooney, Clerk (Attest)

November 13, 2012
Todd Truedson, Mayor

City of Kennedy Maintenance Report

October 22, 2012

1. September 12, 13, 17, 2012 – Kilifer was used on lots where condemned houses had been removed, to even out for next year's mowing, and also on city's alleys.
2. September 18, 2012 –Blew out water lines at garden and cemetery.
3. September 19, 2012 – Put away park benches and fixed window at office.
4. September 24, 2012 – Tree School at University of Minnesota in Crookston.
5. September 25, 2012 – Repainted four curb stops.
6. September 26, 2012 – Turned off water for Loraine Rynning/Kris Kegel. This trailer house is now available for sale. Also did tree clean-up at Katie Kirkeby's.
7. September 27, 2012 – Moved rental tables and chairs storage into cafeteria at school. Added door hasp to room they were previously in to ready for new cold storage rental.
8. October 2, 2012 –Mowed ball diamond.
9. October 4 and 5, 2012 – First snow storm of the year. Electric and cable lines down.
10. October 8, 2012 – Turned off water for Rudy Grosser. Gone for winter.
11. October 16, 2012 – Turned off water of Lynn Rynning. Gone for winter.
12. Continued routine maintenance duties throughout the month as time allowed and situations demanded.
13. It was noted that the railroad has fenced-off their concrete slab on the south end of town, due to poor condition of the slab.
14. It was also noted that the county has started surveying on New Avenue in Kennedy, which will serve as the detour road when work is done on Hwy 7.