

Minutes

Kennedy City Council Meeting
September 10, 2012

CALL TO ORDER: Mayor Truedson called the meeting to order at 7:10 P.M. Council Members present were Duane Peterson, Paul Larson, Kevin Hanson and Mary Ryden. Also present were Mary Cooney and Greg Mitziga.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: M. Ryden made a motion to approve the August minutes as presented. D. Peterson seconded. Motion carried.

PUBLIC FORUM: None.

CLERK'S REPORT: Three residents filed for candidacy for the two city council open seats, including Justin Osowski, Jon Pietruszewski and Cindy Urbaniak.

Pastor Steve Grosz has canceled his reservation of the school gym for the Annual Threshing Worship Service due to lack of wheel-chair bathroom access.

A discussion was had about continued and improved efforts in communication when representing the city. All city employees and representatives were reminded to gather facts prior to representing the city's policies, practices and positions and to take care to be accurate and professional in all communications.

The Kittson County Zoning Preliminary Flood Insurance Map has been reviewed by G. Mitziga and no changes are required within the City of Kennedy. No City of Kennedy representatives will attend the meeting.

K. Hanson made a motion to approve Kittson County Tax Forfeiture of Property, as presented, for the property located at 509 West Western Avenue, Kennedy, Minnesota. D. Peterson seconded. Motion carried.

P. Larson made a motion to approve delinquent garbage assessments to property taxes as presented. M. Ryden seconded. Motion carried.

M. Ryden made a motion to approve delinquent water bills assessments to property taxes as presented. P. Larson seconded. Motion carried.

D. Peterson made a motion to accept the Clerks Report as presented. K. Hanson seconded. Motion carried.

TREASURER'S REPORT: City's financial reports including Checks Issued in August 2012, Unpaid Bills Detail as of September 10, 2012, September 4, 2012 Cash Balance Sheet, and 8/29/2012 Bank Statements were presented and reviewed.

P. Larson made a motion based on the preliminary budget numbers to set the Proposed 2013 Tax Levy at the same level as 2012. D. Peterson seconded. Motion carried.

P. Larson made a motion to accept the Treasurer Report as presented. M. Ryden seconded. Motion carried.

PAY BILLS: K. Hanson made a motion to delay payment of Weleske Hwy 75 bridge project invoices until we are reimbursed from the state, provided state reimbursement does not extend beyond 30-60 days, and to pay all other bills as presented. P. Larson seconded. Motion carried.

MAINTENANCE REPORT: Attached. P. Larson made a motion to accept Maintenance Report as presented. M. Ryden seconded. Motion carried.

FIRE DEPARTMENT REPORT: No fire calls and no department meetings. A. Kirkeby still has not delivered the tanker truck title to the city.

A \$200 payment towards the reimbursement of the Fire Relief Retirement Supplemental Benefits overpayment made to G. Spilde has been received.

City received an e-mail from Fire Chief Aaron Kirkeby, sent to the city and Andrew Gag of Minnesota USDA, regarding the delivery of the retrofitted fire department's rescue van. Per Kirkeby, the September completion date has been delayed until November 1. The fire department must make a report to the city council on what is done on the vehicle, what is outstanding, and how the completed work matches up to the bid.

K. Hanson made a motion to accept the Fire Department Report as presented. D. Peterson seconded. Motion carried.

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SCHOOL COMMITTEE REPORT: K. Hanson spoke with Kittson Central Superintendent Bob Jaszczak regarding ball park lease pricing options. They agreed upon the council approved price of \$3,500/year.

The turbine was last fixed on 4/20/2012, and is still running as of this date, but has required resetting a few times in the last month with no fault codes appearing on screen. We currently have a \$184 Otter Tail Power credit and last paid school building electricity in 12/2011. The turbine is producing enough energy to pay for the lights and fans currently being used but not enough for heat, air, or ventilation.

It was decided that instead of T. Truedson purchasing only enough grass seed for his portion of the turf restoration project, he will purchase enough seed for the entire area and will seed the entire area this fall. The city will reimburse him for half the cost of the seed.

The sale of school contents at the Hwy 75 Marketplace Sale on Saturday, September 8, 2012, raised \$1,662.75. For the time being, we will continue to try to sell the remaining items by word-of-mouth.

A stainless steel kitchen prep table, and some miscellaneous baking sheets, pots and pans from the school kitchen have been on long-term loan to Andy Kirkeby. He will be asked to return the items or purchase them for \$150, and \$50 respectively. Additionally, the storage room previously used by the Kennedy Crew and now used by Kirkeby will be rented to Kirkeby at the same rate offered other residents for rooms of that size, \$175/year. Clerk will write up invoice and Mayor Truedson will deliver it to Kirkeby in person.

D. Peterson made a motion to accept the School Committee Report as presented. K. Hanson seconded. Motion carried.

UNFINISHED BUSINESS: During the month of August, 2012, demolition was completed on 4 condemned properties in Kennedy including 503 Manila Avenue (Coke), 509 Manila Avenue (Peterson), 405 5th Street West (Wisness) and 509 Franklin Avenue East (Nordine). Clerk is working with city attorney Hane on a letter to the owners of the remaining 8 condemned properties. The letter will define their options and timeframe on moving forward.

Clerk will draft a letter to the two individuals that no longer live in Kennedy but still have delinquent water bills. We will give them each three months to pay their bill in full or we will proceed with legal action.

The Kennedy campsite project, as well as the updated playground, basketball and tennis court projects will be put on hold now and the clerk will use the winter months to research funding options and look for grants.

Managing the burn pile continues to be a challenge for city maintenance, as some residents are dumping garbage, setting fires, and hauling large limbs or whole trees to the burn pile.

NEW BUSINESS: No new business.

BUDGET MEETING DATE: The previously canceled budget meeting will be held on September 24, 2012, at 7:00 P.M. at the City Office.

OCTOBER MEETING DATE: The October council meeting will be held on October 22, 2012, at 7:00 P.M. at the City Office.

There being no further business brought forward for the council's attention, the meeting was adjourned at 9:30 PM by motion made by P. Larson, seconded by K. Hanson. All in favor, motion carried.

October 22, 2012
Mary Cooney, Clerk (Attest)

October 22, 2012
Todd Truedson, Mayor

City of Kennedy Maintenance Report

September 10, 2012

1. Made two good picnic tables out of three bad ones and painted them green.
2. Cleaned-up and removed brush along alley west of Rick Peterson's house.
3. Moved items in school to gym floor for September 8th King of Trails sale.
4. Completed Highway 75 bridge project/waterline north of town.
5. J and R Wastewater cleaned southwest side of town, storm-drains and lift station pit.
6. J and R Wastewater cleaned and scoped 4th Street alley looking for tree roots or broken pipes prior to RV park project. No issues were found.
7. Summer maintenance employees Josh Pietruszewski, done on August 20, and Blake Hultgren, done on August 31, were both thanked for their excellent work this summer. Blake Hultgren will return next summer if city can offer a competitive wage with the county.
8. Put RV Antifreeze in drains and toilets at school.
9. Mitziga will be attending tree school on September 24, 2012.
10. Mitziga will take vacation during October for beet harvest.