

# Minutes

Kennedy City Council Meeting  
May 09, 2011

**CALL TO ORDER:** Mayor Truedson called the meeting to order at 7:04 P.M. in the Kennedy City Office. Council Members present were Paul Larson, Kevin Hanson and Mary Ryden. Also present were Mary Cooney and Greg Mitziga. Council member Duane Peterson was absent.

**PLEDGE OF ALLEGIANCE:** Recited.

**ADDITIONS TO THE AGENDA:** M. Ryden requested "School Update/Public Notification" be added.

**APPROVAL OF MINUTES:** Minutes were not presented.

**PUBLIC FORUM:** Randy Weise was present to discuss the possibility of extending the Kennedy Flats driveway to the east approximately 24' X 20'. Council encouraged her to proceed to make any changes that would improve her property. She was encouraged to seek some engineering guidance and to contact City Office to purchase a building permit before construction proceeds. Leon Heath was scheduled to be present to discuss a formalized payment schedule from the City of Kennedy, regarding the \$10,000 the City received from Northwest Minnesota Foundation to be paid to Northwest Regional Development Commission for, in part, the energy audit the Kennedy Center received in 12/2010 and 01/2011. L. Heath was not present, as he took an early retirement. **P. Larson made a motion to make \$1,400 monthly payments until the \$10,000 is paid in full. Motion seconded by K. Hanson. Motion carried.**

**CLERK'S REPORT:** Clerk requested Clerk's Report be moved to end of the agenda. There were no objections.

**TREASURER'S REPORT:** Account receivables were reviewed and billing prices were determined as follows: Maria will be billed \$110. Golf Course will be billed \$820. Jason Romanski will be billed \$375. And, the Kennedy Fire Department will be billed \$500. CDs were reviewed. One CD does not mature until September, 2011. Interest Rate selections were made on the CDs with May 2011 renewal/rollover date. A 2-year certificate at 1.15% interest was selected for the largest CD. A 1-year certificate at .75% was selected for all other CDs. It was determined to move \$6,000 from Money Market Account to Checking Account. It was determined to move \$292.19 from the Capital Outlay Account to Checking Account, to pay the taxes due on new mower. City of Kennedy reserves were reviewed. Loss in reserves over the last 28 months equals 37%. **M. Ryden made a motion to accept the Treasurer Report as presented. K. Hanson seconded. Motion carried.**

**MAINTENANCE REPORT:** G. Mitziga stated \$4,000 lift station maintenance will need to be budgeted for 2012. **P. Larson made a motion to use the balance of the Kittson Central \$10,000 payment for \$1,200 street cleaning. M. Ryden seconded. Motion carried.** G. Mitziga determined Kennedy's required updated sign count totals 29, at \$40/sign, plus bolts, washers, miscellaneous, totaling \$1,160 plus tax. **M. Ryden made a motion to update the 9 signs east of Hwy 75 this year. K. Hanson seconded. Motion carried.** G. Mitziga purchased and installed two small fans in the school tunnels. Maintenance "To Dos" were reviewed. **P. Larson made a motion to accept the Maintenance Report as presented. K. Hanson seconded. Motion carried.**

**FIRE DEPARTMENT REPORT:** A controlled burn was done at the Kraulik farm. A fire call came in on prom night at 1:30 A.M. **M. Ryden made a motion to accept the Fire Dept. Report as presented. K. Hanson seconded. Motion carried.**

## COMMITTEE REPORTS:

**Public Works Committee-** On April 29, Kittson County had a weather spotters class that G. Mitziga attended. FEMA will pay Kennedy Fire Department approximately \$4,000 for flood work.

**School Committee-** T. Truedson will follow-up with Paul Johnson, regarding turbine maintenance, before our next meeting. A decision on a turbine maintenance provider will be made at the next council meeting. Norman G. Jensen did not need or use school during the flood. A police report was filed by G. Mitziga, reporting two shop tables with vices that were stolen. Report was also turned into Insurance Company. To date, no change has been made to school building security. **P. Larson made a motion to accept the Committee Reports as presented. M. Ryden seconded. Motion carried.**

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**UNFINISHED BUSINESS:** City Attorney provided the protocol for the abatement of hazardous buildings for the City of Kennedy. **P. Laron made a motion to proceed with the abatement process as defined by City Attorney. M. Ryden seconded. Motion carried.** M. Cooney has researched and determined process for attaching mater bills to property taxes and was asked to begin process. T. Truedson provided an update on fund raising efforts for summer rec. Checks should start coming in before next month's council meeting. M. Cooney needs volunteers and funds for Celebrate Kennedy kid's games. M. Cooney will ask Jon Turn for help with 5K. **M. Ryden made a motion to accept the Unfinished Business actions as presented. K. Hanson seconded. Motion carried.**

**NEW BUSINESS:** K. Hanson questioned options for payment collection for city mowing of empty lots. Options will be researched and discussed again in the future. P. Larson indicated the hockey players weight lifting program might be interested in using the Kennedy Center's fitness center. P. Larson will get more information and present at next council meeting. M. Ryden expressed desire to included letter to the citizens in the next water bill, updating the community on the status of the Go Green Project. M. Cooney stated the importance that the letter be signed by the council, so the citizens realize the information presented has been acknowledged and approved by the council. M. Ryden and P. Larson will jot down items to be included in the letter and deliver to clerk before end of week. Letter will include financial information, action that the council has taken, and action council will take including citizen's forum on June 20 and a citizen's vote before end of August. **K. Hanson made a motion to present the letter as described. M. Ryden seconded. Motion carried.**

**PAY BILLS:** **A motion was made by K. Hanson, seconded by D. Peterson to pay the bills as presented. Motion carried.**

**JUNE MEETING DATE:** The June meeting will be held on Monday, June 6, 2011, at 7 PM in the City Office.

**CLERK'S REPORT:** Clerk presented letter of resignation, citing lack of support from mayor and deputy mayor as reason. Both mayor and deputy mayor objected to the depiction they were not supportive of clerk. M. Ryden stated she had witnessed same and also had citizens comment to her accordingly after several council meetings. Clerk stated she would advertise the position in Enterprise, Karlstad paper, Stephen paper, and Drayton paper starting immediately. **M. Ryden made a motion to accept the Clerks Report as presented. K. Hanson seconded. Motion carried.**

There being no further business brought forward for the council's attention, **the meeting was adjourned at 10:20 PM by motion of M. Ryden, seconded by K. Hanson. All in favor, motion carried.**

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SIGNED JULY 11, 2011  
Mary Cooney, Clerk (Attest)

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SIGNED JULY 11, 2011  
Todd Truedson, Mayor